

# **World of Protection Customer** Information Brochure

The information on this ING site is general information for advisers only. It should not be used as a substitute for specific professional advice.

Responsibility is disclaimed for any inaccuracies, errors or omissions (to the extent permitted by law).

You should not do or refrain from doing anything in reliance on this information without obtaining suitable professional advice.

The World of Protection Customer Information Brochure refers to the relevant policy terms in various places. A copy of the policy terms for each of the products in the World of Protection portfolio are also available for download from this site. You should ensure that you download and refer to the relevant policy terms where instructed in the Customer Information Brohcure. Where an application form for World of Protection is given to a client, it must be accompanied by the current Customer Information Brochure and relevant policy terms.



# **World of Protection**

Life Insurance Customer Information Brochure

>Leading Life
>Recovery Cash
>Stand Alone Recovery
>Income Safe Plus
>Income Cover
>Income Safe
>Business Expenses Plan





Issue date 1 September 2002 Expiry date 31 August 2003



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CUSTOMER INFORMATION BROCHURE You should read the enclosed material carefully, especially the Key Features Statement. This contains the important information you should know about

statement. This contains the importa information you should know about the policy.

ING Life Limited

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## Contents

PRODUCT	PURPOSE	PAGE
>Leading Life	To pay a lump sum benefit should the person insured die or become terminally ill.	1
>Recovery Cash	To pay a lump sum benefit should the person insured die, become terminally ill or suffer one of the Trauma Conditions.	
>Stand Alone Recovery	To pay a lump sum benefit should the person insured suffer one of the Trauma Conditions.	
>Income Safe Plus agreed income deluxe benefits and features	Income Safe <i>Plus</i> replaces up to 75% of your monthly income should you be unable to work due to illness or injury. This plan provides an <b>agreed</b> monthly benefit that includes any increases by the Indexation Factor. It also offers a deluxe range of features for your premium.	
>Income Cover current income deluxe benefits and features	This plan is a deluxe indemnity-style contract that has the same features as Income Safe <i>Plus</i> , at a lower cost. The monthly benefit reduces if your income in the 12 months immediately prior to claim, reduces below the income disclosed on the Application Form adjusted by any increases by the Indexation Factor.	
>Income Safe agreed income basic benefits and features	This is a basic <b>agreed</b> value plan that offers core features and benefits. It replaces up to 75% of your monthly income should you be unable to work due to illness or injury. Like Income Safe <i>Plus</i> , it provides an agreed monthly benefit that includes any increases by the Indexation Factor.	
>Business Expenses Plan	If you are self-employed, this plan covers the eligible business expenses (up to the insured monthly benefit) that your business must pay each month if you are unable to work because of an illness or injury.	
Other Information	Important information about all ING Life Limited policies.	39
Important Statements about the Application		
Policy Terms	>Leading Life >Recovery Cash >Stand Alone Recovery >Income Protection Portfolio	
Interim Cover Certificates	Interim Accidental Insurance Cover Certificate for Leading Life, Recovery Cash and Stand Alone Recovery. Interim Accidental Total Disability Insurance Cover Certificate for Income Protection Portfolio Products.	

## NOTE

You will notice that the Key Features Statements in this publication refer to sections. The sections cited are the relevant parts of the policy terms located in the back of this brochure. They provide a reference to the full terms and conditions of the ING product you are considering.

This is important information that you should read.

## >Leading Life

This Key Features Statement follows guidelines set down by the Australian Securities and Investments Commission.

It will help you to:

- decide whether the Leading Life policy will meet your needs; and
- compare the Leading Life policy with other policies you may be considering.

## **IMPORTANT NOTICE**

This is not a savings plan. The primary purpose of the Leading Life policy is to provide a benefit if the person insured by the policy dies.

If you terminate your Leading Life policy at any time other than during the 14-day cooling-off period, you will not get anything back.

## PURPOSE

To provide a **lump sum** benefit should the person insured die or become terminally ill.

Optional and additional benefits that you can choose when designing your life insurance solution are:

- Total and Permanent Disablement (TPD) Cover;
- Trauma Cover; and
- Business Protection Options.

Leading Life can be taken as a superannuation policy, either via a do-it-yourself super fund or through our MasterFund. The policy can only be held through superannuation where you satisfy the superannuation rules regarding contributions. If Trauma Benefits are selected, as part of your Leading Life policy, the policy cannot be owned under superannuation.

Please refer to 'Leading Life through our MasterFund' on page 43 for more information about nominating your beneficiaries.

All benefits are paid in Australian currency.

## AGE ELIGIBILITY

You may apply for Life Cover if you will be aged between 16 and 70 years old at your next birthday (for stepped premium option); and between 16 and 60 years old at your next birthday (for level premium option).

You may apply for TPD and Trauma Cover if you will be aged between 16 and 60 years old at your next birthday (for stepped and level premium option).

You may apply for Business Safeguard on your Life Cover if you will be aged between 16 and 70 years old at your next birthday (for stepped premium option); and between 16 and 60 years old at your next birthday (for level premium option). You may apply for Business Safeguard on TPD cover if you are aged between 16 and 60 years old at your next birthday (for stepped and level premium options).

#### PREMIUMS

The cost of the policy (annual premium) is based on the number of lives insured under the policy, the sum(s) insured, options selected, your age, gender, occupation, pastimes, smoking status and state of health.

This plan offers two premium options:

**Stepped** – Your premium varies each year according to your age, the sum insured and the policy fee.

**Level** – Your premium will remain the same as when you took out the policy, except when the policy fee is increased by the Indexation Factor; or the sum insured is increased due to Index Linking; or if you choose to increase your sum insured; or if level premium rates are subsequently revised. After expiry of the level premium option, premium rates will switch to the stepped option.

The level premium option expires at the renewal date before age 65.

Premium payments can be switched between **stepped** and **level** after the premium option has been in force for a minimum of four years. The minimum annual premium is \$200.00, inclusive of the policy fee.

#### **Premium Freeze**

If you are over the age of 35, you can choose to freeze your annual premium, effectively reducing your level of insurance cover as your age increases.

Premium Freeze is only available if you pay your premiums on a stepped premium option.

## Payment of Premiums

The annual premium is due on the renewal date.

The following methods of payment can be used:

Yearly and half-yearly	Cheque, credit card or Direct Debit Request (DDR).
Monthly	DDR or credit card.

To keep the policy in force, the premium must be paid by the renewal date. If paying by instalments, it must be paid by the instalment date. If it is not paid, the policy will be cancelled after giving the policy owner 30 days written notice and cover will cease.

A table of premium rates is available on request. Premium rates cannot change for an individual policy unless ING Life Limited changes premium rates for all policies in the defined risk group.

See section 6 Leading Life Policy Terms.

KEY FEATURES	BENEFITS	
Death Benefit	If you die, the sum insured is paid to the policy owner, or your nominated beneficiaries.	
	Benefit Reductions	
	The Life Cover sum insured is reduced by any benefits paid for terminal illness, TPD, a Trauma Condition or Loss of Independent Existence.	
	Life Cover ceases on the earlier of the policy expiry date or at the renewal date prior to your 100th birthday, unless taken under superannuation where the Life Cover ceases at the renewal date prior to your 65th birthday unless you still remain eligible to contribute to superannuation.	
	See section 4.1 Leading Life Policy Terms.	
Terminal Illness Benefit	If you are diagnosed with a terminal illness with less than 12 months to live, we pay the Life Cover sum insured up to a maximum of \$2,500,000 across all policies issued by us on your life.	
	Any balance is paid to the policy owner or your nominated beneficiaries when you die.	
	Benefit Reductions	
	The Life Cover sum insured is reduced by any benefits paid for TPD, a Trauma Condition or Loss of Independent Existence.	
Guaranteed Renewable	Your policy will be renewed each year if you continue to pay the premium, regardless of changes to your health or circumstances.	
Future Insurability Benefit	When your needs change, so can your level of Life Cover. The Future Insurability Benefit allows you to increase the sum insured if certain events happen in your life (e.g. marriage, birth of a child, taking out a mortgage) – without having to supply evidence of continued good health.	
	This benefit is available until your 55th birthday.	
	See section 5.4 Leading Life Policy Terms.	
Index Linking	Index Linking protects the value of your sum insured. Your sum insured is automatically increased each year by 3% or by the Indexation Factor whichever is greater (subject to the maximum cover levels applicable to the benefit selected) until the earlier of the renewal date prior to age 65 or until the policy expires.	
	See section 5.2 Leading Life Policy Terms.	
Multiple Lives	Up to 10 lives can be insured under the one policy where there is a common policy owner.	
Nominated Beneficiary	If the life insured is also the policy owner, you can nominate up to five beneficiaries who will receive the Life Cover if you die. This is particularly useful when tailoring your estate planning needs. This facility is not available for Business Loan Cover or where there are multiple lives on a policy.	
	See section 2.3 Leading Life Policy Terms.	
	For Leading Life through the ING MasterFund, please see 'Leading Life through our MasterFund' in the 'Other Information' section of this Customer Information Brochure for information about your options on how the benefits are paid.	
Worldwide 24-Hour Cover	You are covered, in accordance with the policy terms, anywhere, anytime.	

KEY FEATURES	OPTIONAL BENEFITS		
	These options are available for an additional premium.		
Total and Permanent Disablement (TPD) Option	If you become totally and permanently disabled, we will pay the TPD sum insured. We will pay the sum insured only once.		
	You can choose from 'Own Occupation', 'Any Occupation' or 'Homemaker' TPD definitions.		
	The maximum amount of cover you n	nay apply for under the following definitions is:	
	• Any Occupation \$2,000,000		
	• Own Occupation \$2,000,000		
	• Homemaker \$500,000.		
	If your level of cover increases over time due to Index Linking, the maximum we will cover for Any Occupation or Own Occupation is \$2,000,000. Maximum cover for Homemaker is \$1,000,000.		
	TPD Cover ceases on the earlier of the policy expiry date or the renewal date prior to your 65th birthday.		
	Benefit Reductions		
	The TPD sum insured is reduced by any amount paid under this policy for:		
	• Terminal Illness		
	Any Trauma Condition (if selected).		
	See section 4.3 Leading Life Policy Terms.		
TPD Buy Back Option	If a TPD claim is paid, you can choose to repurchase 100% of the TPD Benefit paid, as Life Cover, 12 months after your claim has been paid.		
	See section 4.3 Leading Life Policy Terms.		
Trauma Option (continues on next page)	If you suffer a Trauma Condition that first manifests during the period of the policy, the Trauma sum insured will be paid. We will pay this Trauma sum insured or		
	Basic Trauma Conditions covered:		
	1. Aorta Surgery*	10. Diplegia	
	2. Aplastic Anaemia	11. Heart Attack*	
	3. Blindness	12. Heart Valve Surgery*	
	4. Cancer*	13. Hemiplegia	
	5. Chronic Kidney Failure	14. Loss of Speech	
	6. Chronic Liver Disease	15. Major Organ Transplant	
	7. Chronic Lung Disease	16. Paraplegia	
	8. Coronary Artery Surgery*	17. Quadriplegia	
	9. Deafness	18. Stroke*	

KEY FEATURES	OPTIONAL BENEFITS These options are available for an additional premium.		
Trauma Option (continued from previous page)	For an additional premium you may select to also be covered for these additional conditions. <b>Extended Trauma Conditions covered:</b>		
	19. Advanced Dementia and Alzheimer's Disease	26. Major Head Trauma	
		27. Multiple Sclerosis	
	20. Angioplasty* <sup>†</sup>	28. Occupationally Acquired HIV	
	21. Benign Brain Tumour	29. Parkinson's Disease	
	22. Cardiomyopathy	30. Primary Motor Neurone Disease	
	23. Coma	31. Primary Pulmonary Hypertension	
	24. Encephalitis	32. Severe Burns	
	25. Loss of Independent Existence		
	* There is no cover and no benefit will be payable under the policy in respect of these conditions, if the condition first manifests in the first 90 days following the Policy Start Date; or the date of any reinstatement; or the commencement date of the Trauma Cover. Should you choose to increase your level of cover, the 90 day period applies to the amount of increased cover.		
	† Applies where the Trauma sum insured is \$100,000 or greater, at the date of the event. The maximum payment is 10% of the Trauma sum insured at the date of event up to a maximum of \$20,000. The sum insured is reduced by this payment.		
	The maximum amount of Trauma Cover you may apply for is \$1,500,000. If the level of Trauma Cover increases due to Index Linking, the maximum we will cover is \$2,000,000.		
	Trauma Cover ceases on the earlier of the policy expiry date or at the renewal date prior to your 65th birthday.		
	Benefit Reductions		
	The sum insured is reduced by any benefit paid under this policy for:		
	• Terminal Illness		
	• TPD (if selected)		
	Any Trauma Condition		
	See section 4.4 Leading Life Policy Te	erms.	
Trauma Buy Back	If a claim has been paid for a Trauma Condition, the Trauma Buy Back allows you to reinstate one-third of the sum insured as Life and Terminal Illness Cover 12 months after a claim has been paid. The remaining two-thirds can be repurchased over the following two years.		
	This does not apply if the Trauma Benefit was paid in respect of Occupationally Acquired HIV, Loss of Independent Existence or if the Terminal Illness Benefit or TPD Benefit was paid.		
	See section 4.4 Leading Life Policy Terms.		
Accelerated Trauma Buy Back Option	For an additional premium you can choose to reinstate your full Life Cover, including Terminal Illness Cover, 12 months after the Trauma Benefit has been paid.		
	This does not apply if the Trauma Benefit was paid in respect of Occupationally Acquired HIV, Loss of Independent Existence or if the Terminal Illness Benefit or TPD Benefit was paid.		
	See section 4.4 Leading Life Policy Terms.		
Loss of Independent Existence Benefit	for Loss of Independent Existence until t	Life Cover after age 65, you can choose to be covered the policy expires – provided you have TPD and/or Trauma insure for Loss of Independent Existence up to your current	
	level of TPD and Trauma Cover, subject to a maximum benefit of \$1,000,000. This benefit ceases on the renewal date prior to your 100th birthday.		
	See section 4.5 Leading Life Policy Terms.		

## **Business Protection Options**

<b>Business Loan Cover</b> (Multiple Lives Only)	Business Loan Cover is suitable for use in a business partnership as a form of loan guarantor insurance, where the partners/directors have given personal guarantees for a business loan.
	It is a business insurance arrangement which pays one lump sum payment to the policy owner when
	• one of the lives insured dies; or
	• one of the lives insured is diagnosed with a Terminal Illness; or
	<ul> <li>if the TPD Option is selected, and one of the lives insured becomes Totally and Permanently Disabled; or</li> </ul>
	• if the Trauma Option is selected, and one of the lives insured suffers one of the Trauma Conditions.
	The policy will cease once any one of the lives insured dies or when a Terminal Illness Benefit, TPD Benefit or Trauma Benefit is paid out and is equal to the Life Cover sum insured.
	In the event of a Terminal Illness Benefit, TPD Benefit or Trauma Benefit payment being less than the Life Cover sum insured, the policy will remain in force. The remaining Life Cover sum insured will be reduced, for all lives insured, by any amount paid under these events.
	Following the cessation of the policy, a continuation option gives the remaining lives insured the opportunity to continue cover for the sum insured amount covered at policy cessation, without having to supply further medical evidence.
	In this situation a new policy will be issued. Further financial requirements may be requested.
	See section 5.6 Leading Life Policy Terms.
Business Safeguard	This option is available for an additional premium.
	Business Safeguard allows you to apply for an increase in your Life and TPD sums insured without having to supply further medical evidence.
	This option gives you flexibility in structuring your insurance in line with your growing business requirements. This option cannot be taken up if you have exercised the Future Insurability Benefit for the same event.
	Business Safeguard may be used for the following purposes:
	Business succession planning
	Loan guarantor insurance
	• Key person insurance.
	The sum insured may be increased by 25% of the original sum insured in any given year, or up to \$2,000,000 at any one time, whichever is the lesser.
	You may increase cover under this option up to a maximum of three times the original sum insured, or up to \$10,000,000 for Life Cover and \$2,000,000 for TPD, whichever is the lesser.
	Financial evidence will be required for each increase.
	See section 5.5 Leading Life Policy Terms.

### Exclusions

• The date we agree to reinstate the policy after it has been cancelled.

We will not pay any benefits under this policy for anything we have excluded from the policy. Any specific exclusions we apply will be shown on your Policy Schedule.

- We will not pay any benefit under this policy if you die or become terminally ill as a result of your intentional or deliberate act or omission during the first 13 months from the Policy Start Date; or from the following dates:
- The date we increase a benefit at the request of the policy owner (not including any automatic increase due to Index Linking). The exclusion applies only to the amount of the increase in the benefit.
- The effective date of the exercising of a TPD Buy Back Option or Trauma Buy Back or the Accelerated Trauma Buy Back Option. The exclusion applies only to the amount of the reinstated benefit.

We will not pay any benefit if you suffer a Trauma Condition or become Totally and Permanently Disabled, or suffer Loss of Independent Existence at any time during the period of the policy as a result of your intentional or deliberate act or omission.

All charges applicable to Leading Life are fully described in this section. ING Life Limited undertakes not to apply any other charges without your specific consent.

Included in your premium amount is a policy fee. The policy fee will be adjusted each year by the Indexation Factor. Additional government charges may apply.

#### See section 6 Leading Life Policy Terms.

Current Policy Fees*	Fee
Annual policy fee	\$56.20
Annual policy fee for multi-life policies	\$112.40

\* For policies starting after 28 February 2003, these amounts will be adjusted by the Indexation Factor.

#### See section 6.4 Leading Life Policy Terms.

If premiums are paid by instalment, an additional charge (loading) is levied to cover the cost of administration.

Payment Frequency	Loading
Annual	no loading
Half-yearly	3%
Monthly	5%

An additional charge of 5% of the annual premium applies if the Life Cover sum insured is less than \$100,000.

#### **Processing Fees**

If you have nominated to pay your premium or instalment premium by direct debit or credit card, the following ING processing fees will also apply:

- For direct debits with your bank or financial institution account, a processing fee applies each time we lodge a debit (currently 14 cents).
- If the direct debit payment is dishonoured by your nominated bank or financial institution or the payment from your nominated credit card is not processed by your card provider we charge a fee of \$7.00.

**Note:** If you are paying by DDR or credit card it is important that you tell us about any changes to your account or card details. You can contact us on 133 667 to update your account or card details. We may increase these processing fees by prior written notice to the policy owner.

#### TAXATION

The proceeds of a life insurance policy payable as a lump sum on death or a Trauma Condition will not generally be subject to income tax.

The taxation considerations expressed in this statement are based on our view of the law in force on 30 June 2002 and its interpretation by the courts and Commissioner of Taxation. The law may change and affect the taxation implications of the policy for you.

Individual circumstances differ and therefore you should seek professional advice on your own taxation position in relation to the deductibility of your premiums and the taxation treatment of an assignment of the policy or any benefits paid by us.

#### See page 39 of this Customer Information Brochure for details.

#### **GST Implications**

This Leading Life policy is 'input taxed' for GST purposes. This means that no GST is payable on the premium you pay.

## **COOLING-OFF PERIOD**

If your application for a Leading Life policy is accepted, we will send you a Policy Schedule as evidence of the contract of insurance. You have 14 days to check the details to ensure that the policy meets your needs. This is called the cooling-off period.

You may cancel the policy during this period by giving us notice, in writing, and by returning the Policy Schedule. If you do this, we will refund any money you have paid.

## IMPORTANT INFORMATION ABOUT THIS POLICY

If your application is accepted, you will be sent the Policy Schedule. Please read the Policy Schedule carefully and retain it for future reference.

Other important information commences on page 39 of this Customer Information Brochure.

## **CUSTOMER CONCERNS**

Procedures for handling customer concerns are outlined on page 46 of this Customer Information Brochure.

## HOW TO APPLY

You can apply for a Leading Life policy using the Application Form accompanying this Customer Information Brochure.

Your application must be assessed and accepted by ING Life Limited and your policy premium paid, before we can provide you with written confirmation that you have cover.

## >Recovery Cash

This Key Features Statement follows guidelines set down by the Australian Securities and Investments Commission.

It will help you to:

- decide whether the Recovery Cash policy will meet your needs; and
- compare the Recovery Cash policy with other policies you may be considering.

#### **IMPORTANT NOTICE**

This is not a savings plan. The primary purpose of the Recovery Cash policy is to provide a benefit if the person insured by the policy suffers one of the Trauma Conditions.

If you terminate your Recovery Cash policy at any time other than during the 14-day cooling-off period, you will not get anything back.

#### PURPOSE

To provide a **lump sum** benefit should the person insured die, become terminally ill or suffer one of the Trauma Conditions.

Optional and additional benefits that you can choose when designing your recovery insurance solution are:

- Recovery Cash *Plus* (covers a more extensive list of trauma conditions);
- Total and Permanent Disablement (TPD) Cover;
- Additional Life and Terminal Illness Cover;
- Business Protection Options

Recovery Cash may only be taken as a non-superannuation policy.

All benefits are paid in Australian currency.

## AGE ELIGIBILITY

You may apply for Recovery Cash Cover and TPD Cover if you will be aged between 16 and 60 years old at your next birthday (for stepped and level premium option).

You may apply for additional Life Cover if you will be aged between 16 and 70 years old at your next birthday (for stepped premium option); and between 16 and 60 years old at your next birthday (for level premium option).

You may apply for Business Safeguard on Life Cover if you will be aged between 16 and 70 years old at your next birthday (for stepped premium option); and between 16 and 60 years old at your next birthday (for level premium option). You may apply for Business Safeguard on TPD Cover if you will be aged between 16 and 60 years old at your next birthday (for stepped and level premium options).

#### PREMIUMS

The cost of the policy (annual premium) is based on the number of lives insured under the policy, the sum(s) insured, options selected, your age, gender, occupation, pastimes, smoking status and state of health.

This plan offers two premium options:

**Stepped** – Your premium varies each year according to your age, the sum insured and the policy fee.

**Level** – Your premium will remain the same as when you took out the policy, except when the policy fee is increased by the Indexation Factor; or the sum insured is increased due to Index Linking; or you choose to increase your sum insured; or if level premium rates are subsequently revised. After expiry of the level premium option, premium rates will switch to the stepped option.

The level premium option expires at the renewal date before age 65.

Premium payments can be switched between **stepped** and **level** after the premium option has been in force for a minimum of four years. The minimum annual premium is \$200, inclusive of the policy fee.

#### **Premium Freeze**

If you are over the age of 35, you can choose to freeze your annual premium, effectively reducing your level of insurance cover as your age increases.

Premium Freeze is only available if you pay your premiums on a stepped premium option.

## **Payment of Premiums**

The annual premium is due on the renewal date. The following methods of payment can be used:

Yearly and half-yearly	Cheque, credit card or Direct Debit Request (DDR).
Monthly	DDR or credit card.

To keep the policy in force, the premium must be paid by the renewal date. If paying by instalments, it must be paid by the instalment date. If it is not paid, the policy will be cancelled after giving the policy owner 30 days written notice and cover will cease.

A table of premium rates is available on request. Premium rates cannot change for an individual policy unless ING Life Limited changes premium rates for all policies in the defined risk group.

See section 6 Recovery Cash Policy Terms.

KEY FEATURES	BENEFITS		
Death Benefit	If you die, the sum insured is paid to t	he policy owner or your nominated beneficiaries.	
	Benefit Reductions		
	The Recovery Cash sum insured is reduced by any benefits paid for Terminal Illness, TPD, a Trauma Condition or Loss of Independent Existence.		
	Life Cover ceases on the earlier of the 100th birthday.	policy expiry date or at the renewal date prior to your	
Terminal Illness Benefit	If you are diagnosed with a terminal illness with less than 12 months to live, we pay the Recovery Cash sum insured up to a maximum of \$2,500,000 across all policies issued by us on your life. Any balance is paid to the policy owner or your nominated beneficiaries when you die.		
	Benefit Reductions		
	The Life Cover sum insured is reduced by any benefits paid for TPD, a Trauma Condition or Loss of Independent Existence.		
Recovery Cash Benefit	The Recovery Cash sum insured is pay manifests during the period of the pol	able if you suffer one of these Trauma Conditions that first icy. We pay this sum once only.	
	1. Aorta Surgery*	10. Diplegia	
	2. Aplastic Anaemia	11. Heart Attack*	
	3. Blindness	12. Heart Valve Surgery*	
	4. Cancer*	13. Hemiplegia	
	5. Chronic Kidney Failure	14. Loss of Speech	
	6. Chronic Liver Disease	15. Major Organ Transplant	
	7. Chronic Lung Disease	16. Paraplegia	
	8. Coronary Artery Surgery*	17. Quadriplegia	
	9. Deafness	18. Stroke*	
	For an extra premium you can be covered for additional trauma conditions under Recovery Cash Plus.		
	For details see page 9.		
	* There is no cover and no benefit will be payable under the policy in respect of these conditions, if the condition first manifests in the first 90 days following the Policy Start Date, or the date of any reinstatement. Should you choose to increase your level of cover, the 90-day period applies to the amount of increased cover.		
	The maximum amount of Trauma Cover you may apply for is \$1,500,000. If the level of Trauma Cover increases due to Index Linking, the maximum we will cover is \$2,000,000. Trauma Cover ceases on the earlier of the policy expiry date or at the renewal date prior to your 65th birthday.		
	Benefit Reductions		
	The sum insured is reduced by any benefit paid under this policy for:		
	•Terminal Illness		
	•TPD (if selected)		
	•Any Trauma Condition		
	See section 4.2 Recovery Cash Policy Terms.		
Recovery Cash Buy Back Benefit	If a claim has been paid for a Trauma Condition, the Recovery Cash Buy Back Benefit allows you to reinstate one-third of the Trauma sum insured paid as Life and Terminal Illness Cover, 12 months after a claim has been paid. The remaining two-thirds can be repurchased over the following two years.		
	This does not apply if the Trauma Benefit was paid in respect of Occupationally Acquired HIV, Loss of Independent Existence or if the Terminal Illness Benefit or TPD Benefit was paid.		
		_	

See section 4.2 Recovery Cash Policy Terms.

KEY FEATURES	BENEFITS		
Guaranteed Renewable	Your policy will be renewed each year if you continue to pay the premium, regardless of changes to your health or circumstances.		
Future Insurability Benefit	When your needs change, so can your level of Life Cover. The Future Insurability Benefit allows you to increase the sum insured if certain events happen in your life (e.g. marriage, birth of a chil taking out a mortgage) – without having to supply evidence of continued good health. This benefit is available until your 55th birthday. See section 5.4 Recovery Cash Policy Terms.		
Index Linking	Index Linking protects the value of your sum insured. Your sum insured is automatically increased each year, by 3% or by the Indexation Factor, whichever is greater (subject to the maximum cover levels applicable to the benefit selected), until the earlier of the renewal date prior to age 65, or until the policy expires.		
	See section 5.2 Recovery Cash Policy	Terms.	
Multiple Lives	Up to 10 lives can be insured under the	one policy where there is a common policy owner.	
Nominated Beneficiary	If the life insured is also the policy owner, you can nominate up to five beneficiaries who will receive the Life Cover of your policy if you die. This is particularly useful when tailoring your estate planning needs. This facility is not available for Business Loan Cover or where there are multiple lives on a policy.		
	See section 2.3 Recovery Cash Policy	Terms.	
Worldwide 24-Hour Cover	You are covered, in accordance with the policy terms, anywhere, anytime.		
KEY FEATURES	OPTIONAL BENEFITS		
KET FEATORES		Cach and Pacovany Cach Plus for an additional promium	
		Cash and Recovery Cash <i>Plus</i> for an additional premium.	
Additional Recovery Cash <i>Plus</i> Benefits	If you choose Recovery Cash <i>Plus</i> , the sum insured is payable if you suffer one of the <b>additional</b> Trauma Conditions listed below. You are also covered for the Recovery Cash Conditions listed on page 8.		
	19. Advanced Dementia	26. Major Head Trauma	
	and Alzheimer's Disease	27. Multiple Sclerosis	
	20. Angioplasty*†	28. Occupationally Acquired HIV	
	21. Benign Brain Tumour	29. Parkinson's Disease	
	22. Cardiomyopathy	30. Primary Motor Neurone Disease	
	23. Coma	31. Primary Pulmonary Hypertension	
	24. Encephalitis	32. Severe Burns	
	25. Loss of Independent Existence		
	<ul> <li>* There is no cover and no benefit will be payable under the policy in respect of these conditions, if the condition first manifests in the first 90 days following the Policy Start Date, or the date of any reinstatement; or the commencement date of the additional Recovery Cash <i>Plus</i> benefits. Should you choose to increase your level of cover, the 90 day period applies to the amount of increased cover.</li> <li>† Applies where the Trauma sum insured is \$100,000 or greater, at the date of the event. The maximum payment is 10% of the Trauma sum insured at the date of event up to a maximum of \$20,000. The sum insured is reduced by this payment.</li> </ul>		
	The maximum amount of Trauma Cover you may apply for is \$1,500,000. If the level of Trauma Cover increases due to Index Linking, the maximum we will cover is \$2,000,000. Trauma Cover ceases on the earlier of the policy expiry date or at the renewal date prior to your 65th birthday.		
	Benefit Reductions		
	The sum insured is reduced by any benefit paid under this policy for:		
	• Terminal Illness		
	• TPD (if selected)		
	• Any Trauma Condition		
	See section 4.2 Recovery Cash Policy Terms.		

KEY FEATURES	OPTIONAL BENEFITS		
	These options are available for Recovery Cash and Recovery Cash Plus for an additional premium.		
Accelerated Trauma Buy Back Option	For an additional premium you can choose to reinstate your full Life Cover, including Terminal Illness Cover, 12 months after the Recovery Cash Benefit has been paid.		
	This does not apply if the Recovery Cash Benefit was paid in respect of Occupationally Acquired HIV, Loss of Independent Existence or if the Terminal Illness Benefit or TPD Benefit was paid.		
	See section 4.2 Recovery Cash Policy Terms.		
Additional Life and Terminal Illness Cover Option	You can choose additional Life Cover on your Recovery Cash policy. It pays an additional lump sum benefit if you die or become terminally ill.		
	See section 4.3 Recovery Cash Policy Terms.		
Total and Permanent Disablement (TPD) Option	You can choose additional cover for TPD in conjunction with the Recovery Cash and additional Life Cover.		
	If you become Totally and Permanently Disabled, we will pay the TPD sum insured. We will pay the sum insured only once.		
	You can choose from 'Own Occupation', 'Any Occupation' or 'Homemaker' TPD definitions. The maximum amount of cover you may apply for under the following definitions is:		
	• Any Occupation \$2,000,000		
	• Own Occupation \$2,000,000		
	• Homemaker \$500,000.		
	If your level of cover increases over time due to Index Linking, the maximum we will cover for Any Occupation or Own Occupation is \$2,000,000. Maximum cover for Homemaker is \$1,000,000.		
	TPD Cover ceases on the earlier of the policy expiry date or the renewal date prior to your 65th birthday.		
	Benefit Reductions		
	The TPD sum insured is reduced by any amount paid under this policy for:		
	• Terminal Illness		
	• Any Trauma Condition.		
	See section 4.3 Recovery Cash Policy Terms.		
TPD Buy Back Option	If a TPD claim is paid, you can choose to reinstate 100% of the TPD Benefit paid, as Life Cover 12 months after your claim has been paid.		
	See section 4.3 Recovery Cash Policy Terms.		
Loss of Independent Existence Benefit	If you choose to continue your policy as Life Cover after age 65, you can choose to be covered for Loss of Independent Existence until the policy expires – provided you have TPD and/or Trauma Cover before you turn 65. You can only insure for Loss of Independent Existence up to your current level of cover, subject to a maximum benefit of \$1,000,000. This benefit ceases on the renewal date prior to your 100th birthday.		
	See section 4.4 Recovery Cash Policy Terms.		

## **Business Protection Options**

<b>Business Loan Cover</b> (Multiple Lives Only)	Business Loan Cover is suitable for use in a business partnership as a form of loan guarantor insurance, where the partners/directors have given personal guarantees for a business loan. It is a
	business insurance arrangement which pays <b>one lump sum payment</b> to the policy owner when:
	• one of the lives insured dies; or
	• one of the lives insured is diagnosed with a Terminal Illness; or
	<ul> <li>one of the lives insured suffers one of the Trauma Conditions; or</li> </ul>
	• if the TPD Option is selected, and one of the lives insured becomes Totally and Permanently Disabled.
	The policy will cease once any one of the lives insured dies or when a Terminal Illness Benefit, Trauma Benefit or TPD Benefit is paid out and is equal to the Life Cover sum insured.
	In the event of a Terminal Illness Benefit, Trauma Benefit or TPD Benefit payment being less than the Life Cover sum insured, the policy will remain in force. The remaining Life Cover sum insured will be reduced, for all lives insured, by any amount paid under these events.
	Following the cessation of the policy, a continuation option gives the remaining lives insured the opportunity to continue cover for the sum insured amount covered at policy cessation, without having to supply further medical evidence.
	In this situation a new policy will be issued. Further financial requirements may be requested.
	See section 5.6 Recovery Cash Policy Terms.
Business Safeguard	This option is available for an additional premium.
	Business Safeguard allows you to apply for an increase in your Life and TPD sums insured without having to supply further medical evidence. Business Safeguard is not available for the Trauma Benefit
	This option gives you flexibility in structuring your insurance in line with your growing business requirements. This option cannot be taken up if you have exercised the Future Insurability Benefit for the same event.
	Business Safeguard may be used for the following purposes:
	Business succession planning
	Loan guarantor insurance
	• Key person insurance
	The sum insured may be increased by 25% of the original sum insured in any given year, or up to \$2,000,000 at any one time, whichever is lesser.
	You may increase cover under this option up to a maximum of three times the original sum insured or up to \$10,000,000 for Life Cover and \$2,000,000 for TPD, whichever is the lesser.
	Financial evidence will be required for each increase.
	See section 5.5 Recovery Cash Policy Terms.

## **Exclusions**

We will not pay any benefits under this policy for anything we have excluded from the policy. Any specific exclusions we apply will be shown on your Policy Schedule.

We will not pay any benefit under this policy if you die or become terminally ill as a result of your intentional or deliberate act or omission during the first 13 months from the Policy Start Date; or from the following dates:

• The date we increase a benefit at the request of the policy owner (not including any automatic increase due to Index Linking). The exclusion applies only to the amount of the increase in the benefit.

- The date we agree to reinstate the policy after it has been cancelled.
- The effective date of the exercising of a Recovery Cash Buy Back Benefit, or TPD Buy Back Option, or the Accelerated Trauma Buy Back Option. The exclusion applies only to the amount of the reinstated benefit.

We will not pay any benefit if you suffer a Trauma Condition, or become Totally and Permanently Disabled, or suffer Loss of Independent Existence at any time during the period of the policy as a result of your intentional or deliberate act or omission.

All charges applicable to Recovery Cash are fully described in this section. ING Life Limited undertakes not to apply any other charges without your specific consent.

Included in your premium amount is a policy fee. The policy fee will be adjusted each year by the Indexation Factor. Additional government charges may apply.

#### See section 6 Recovery Cash Policy Terms.

Current Policy Fees*	Fee	
Annual policy fee	\$56.20	
Annual policy fee for multi-life policies	\$112.40	

\* For policies starting after 28 February 2003, these amounts will be adjusted by the Indexation Factor.

#### See section 6.4 Recovery Cash Policy Terms.

If premiums are paid by instalment, an additional charge (loading) is levied to cover the cost of administration.

Payment Frequency	Loading
Annual	no loading
Half-yearly	3%
Monthly	5%

An additional charge of 5% of the annual premium applies if the sum insured is less than \$100,000.

## **Processing Fees**

If you have nominated to pay your premium or instalment premium by direct debit or credit card the following ING processing fees will also apply:

- For direct debits with your bank or financial institution account, a processing fee applies each time we lodge a debit (currently 14 cents).
- If the direct debit payment is dishonoured by your nominated bank or financial institution or the payment from your nominated credit card is not processed by your card provider we charge a fee of \$7.00.

**Note:** If you are paying by DDR or credit card it is important that you tell us about any changes to your account or card details. You can contact us on 133 667 to update your account or card details. We may increase these processing fees by prior written notice to the policy owner.

#### TAXATION

The proceeds of a life insurance policy payable as a lump sum on death or a Trauma Condition will not generally be subject to income tax.

The taxation considerations expressed in this statement are based on our view of the law in force on 30 June 2002 and its interpretation by the courts and Commissioner of Taxation. The law may change and affect the taxation implications of the policy for you.

Individual circumstances differ and therefore you should seek professional advice on your own taxation position in relation to the deductibility of your premiums and the taxation treatment of an assignment of the policy or any benefits paid by us.

#### See page 39 of this Customer Information Brochure for details.

#### **GST Implications**

This Recovery Cash policy is 'input taxed' for GST purposes. This means that no GST is payable on the premium you pay.

### **COOLING-OFF PERIOD**

If your application for a Recovery Cash policy is accepted, we will send you a Policy Schedule as evidence of the contract of insurance. You have 14 days to check the details to ensure that the policy meets your needs. This is called the cooling-off period.

You may cancel the policy during this period by giving us notice, in writing, and by returning the Policy Schedule. If you do this, we will refund any money you have paid.

#### IMPORTANT INFORMATION ABOUT THIS POLICY

If your application is accepted, you will be sent the Policy Schedule. Please read the Policy Schedule carefully and retain it for future reference.

Other important information commences on page 39 of this Customer Information Brochure.

## **CUSTOMER CONCERNS**

Procedures for handling customer concerns are outlined on page 46 of this Customer Information Brochure.

## HOW TO APPLY

You can apply for a Recovery Cash policy using the Application Form accompanying this Customer Information Brochure.

Your application must be assessed and accepted by ING Life Limited and your policy premium paid, before we can provide you with written confirmation that you have cover.

## **>Stand Alone Recovery**

This Key Features Statement follows guidelines set down by the Australian Securities and Investments Commission.

It will help you to:

- decide whether the Stand Alone Recovery policy will meet your needs; and
- compare the Stand Alone Recovery policy with other policies you may be considering.

#### **IMPORTANT NOTICE**

This is not a savings plan. The primary purpose of the Stand Alone Recovery policy is to provide a benefit if the person insured by the policy suffers one of the Trauma Conditions in accordance with the policy.

If you terminate your Stand Alone Recovery policy at any time other than during the 14-day cooling-off period, you will not get anything back.

## PURPOSE

To provide a **lump sum** benefit upon the survival of the person insured for 14 days without life support after the occurrence of one of the Trauma Conditions.

Optional and additional benefits that you can choose when designing your Stand Alone Recovery insurance solution are:

• Accelerated Buy Back Option.

## Stand Alone Recovery may only be taken as a non-superannuation policy.

All benefits are paid in Australian currency.

## AGE ELIGIBILITY

You may apply for Stand Alone Recovery if you will be aged between 16 and 60 years old at your next birthday (for stepped and level premium option).

## PREMIUMS

The cost of the policy (annual premium) is based on the number of lives insured under the policy, the sum insured, options selected, Stamp Duty, your age, gender, occupation, pastimes, smoking status and state of health.

This plan offers two premium options:

**Stepped** – Your premium varies each year according to your age, the sum insured and the policy fee.

**Level** – Your premium will remain the same as when you took out the policy, except when the policy fee is increased by the Indexation Factor; or the sum insured is increased due to Index Linking; or you choose to increase your sum insured; or if level premium rates are subsequently revised.

Premium payments can be switched between **stepped** and **level** after the premium option has been in force for a minimum of four years. The minimum annual premium is \$200, inclusive of the policy fee.

## **Premium Freeze**

If you are over the age of 35, you can choose to freeze your annual premium, effectively reducing your level of insurance cover as your age increases.

Premium Freeze is only available if you pay your premiums on a stepped premium option.

## **Payment of Premiums**

The annual premium is due on the renewal date. The following methods of payment can be used:

Direct Debit Request (DDR).	
Monthly DDR or credit card.	

To keep the policy in force, the premium must be paid by the renewal date. If paying by instalments, it must be paid by the instalment date. If it is not paid, the policy will be cancelled after giving the policy owner 30 days written notice and cover will cease.

A table of premium rates is available on request. Premium rates cannot change for an individual policy unless ING Life Limited changes premium rates for all policies in the defined risk group.

See section 6 Stand Alone Recovery Policy Terms.

KEY FEATURES	BENEFITS			
Stand Alone Recovery Benefit	The sum insured is payable if you suffer one of the listed Trauma Conditions and survive for 14 days after the date of occurrence. We pay this sum once only.			
	1. Advanced Dementia and Alzheimer's Disease	17. Heart Attack *		
	2. Angioplasty *†	18. Heart Valve Surgery *		
	3. Aorta Surgery *	19. Hemiplegia		
	4. Aplastic Anaemia	20. Loss of Independent Existence		
	5. Benign Brain Tumour	21. Loss of Speech		
	6. Blindness	22. Major Head Trauma		
	7. Cancer *	23. Major Organ Transplant		
	8. Cardiomyopathy	24. Multiple Sclerosis		
	9. Chronic Kidney Failure	25. Occupationally Acquired HIV		
	10. Chronic Liver Disease	26. Paraplegia		
	11. Chronic Lung Disease	27. Parkinson's Disease		
	12. Coma	28. Primary Motor Neurone Disease		
	13. Coronary Artery Surgery *	29. Primary Pulmonary Hypertension		
	14. Deafness	30. Quadriplegia		
	15. Diplegia	31. Severe Burns		
	16. Encephalitis	32. Stroke *		
	* There is no cover and no benefit will be payable under the policy in respect of these conditions, if the condition first manifests in the first 90 days following the Policy Start Date, or the date of any reinstatement. Should you choose to increase your level of cover, the 90-day period applies to the amount of increased cover.			
	† Applies where the sum insured is \$100,000 or gre is 10% of the sum insured at the date of event up reduced by this payment.	ater, at the date of the event. The maximum payment to a maximum of \$20,000. The sum insured is		
	The maximum amount of Trauma Cover you may Cover increases due to Index Linking, the maxim ceases at the renewal date prior to your 65th bir	um we will cover is \$2,000,000. Trauma Cover		
	See section 4 Stand Alone Recovery Policy Terms.			
Death Benefit	A death benefit of \$10,000 is payable to the policy owner if the life insured does not survive 14 days after the date of the occurrence of the Trauma condition.			
	See section 4.2 Stand Alone Recovery Policy Terms			
Guaranteed Renewable	Your policy will be renewed each year if you continue to pay the premium, regardless of changes to your health or circumstances.			
Index Linking	Index Linking protects the value of your sum insured. Your sum insured is automatically adjusted each year, by 3% or the Indexation Factor, whichever is greater (subject to the maximum cover levels), or until the earlier of the renewal date prior to age 65, or until the policy expires.			
	See section 5.2 Stand Alone Recovery Policy	Ferms.		
Multiple Lives	Up to 10 lives can be insured under the one polic	cy where there is a common policy owner.		
Worldwide 24-Hour Cover	You are covered, in accordance with the policy terms, anywhere, anytime.			

KEY FEATURES	OPTIONAL BENEFIT
	This option is available for Stand Alone Recovery for an additional premium.
Accelerated Buy Back Option	For an additional premium you can choose to convert your Stand Alone Recovery benefit to Life Cover, including Terminal Illness Cover, 12 months after the Stand Alone Recovery Benefit has been paid in full.
	This does not apply if the Stand Alone Recovery Benefit was paid in respect of Occupationally Acquired HIV or Loss of Independent Existence.
	See section 4.3 Stand Alone Recovery Policy Terms.

## Exclusions

We will not pay any benefits under this policy for anything we have excluded from the policy. Any specific exclusions we apply will be shown on your Policy Schedule.

We will not pay any benefit if you suffer a Trauma Condition at any time during the period of the policy as a result of your intentional or deliberate act or omission.

No Trauma benefit will be payable unless the life insured has survived 14 days after the occurrence of suffering a Trauma Condition without any form of life support.

All charges applicable to Stand Alone Recovery are fully described in this section. ING Life Limited undertakes not to apply any other charges without your specific consent.

Included in your premium amount is a policy fee. The policy fee will be adjusted each year by the Indexation Factor. Additional government charges may apply.

#### See section 6 Stand Alone Recovery Policy Terms.

Current Policy Fees*	Fee
Annual policy fee	\$56.20
Annual policy fee for multi-life policies	\$112.40

\* For policies starting after 28 February 2003, these amounts will be adjusted by the Indexation Factor.

#### See section 6.4 Stand Alone Recovery Policy Terms.

If premiums are paid by instalment, an additional charge (loading) is levied to cover the cost of administration.

Payment Frequency	Loading
Annual	no loading
Half-yearly	3%
Monthly	5%

An additional charge of 5% of the annual premium applies if the sum insured is less than \$100,000. Stamp duty is included in the price of your premium.

#### **Processing Fees**

If you have nominated to pay your premium or instalment premium by direct debit or credit card the following ING processing fees will also apply:

- For direct debits with your bank or financial institution account, a processing fee applies each time we lodge a debit (currently 14 cents).
- If the direct debit payment is dishonoured by your nominated bank or financial institution or the payment from your nominated credit card is not processed by your card provider we charge a fee of \$7.00.

**Note:** If you are paying by DDR or credit card it is important that you tell us about any changes to your account or card details. You can contact us on 133 667 to update your account or card details. We may increase these processing fees by prior written notice to the policy owner.

#### TAXATION

The proceeds of a life insurance policy payable as a lump sum on death or a Trauma Condition will not generally be subject to income tax.

The taxation considerations expressed in this statement are based on our view of the law in force on 30 June 2002 and its interpretation by the courts and Commissioner of Taxation. The law may change and affect the taxation implications of the policy for you.

Individual circumstances differ and therefore you should seek professional advice on your own taxation position in relation to the deductibility of your premiums and the taxation treatment of an assignment of the policy or any benefits paid by us.

## See page 39 of this Customer Information Brochure for details.

#### **GST Implications**

This Stand Alone Recovery policy is 'input taxed' for GST purposes. This means that no GST is payable on the premium you pay.

## **COOLING-OFF PERIOD**

If your application for a Stand Alone Recovery policy is accepted, we will send you a Policy Schedule as evidence of the contract of insurance. You have 14 days to check the details to ensure that the policy meets your needs. This is called the cooling-off period.

You may cancel the policy during this period by giving us notice, in writing, and by returning the Policy Schedule. If you do this, we will refund any money you have paid.

## IMPORTANT INFORMATION ABOUT THIS POLICY

If your application is accepted, you will be sent the Policy Schedule. Please read the Policy Schedule carefully and retain it for future reference.

Other important information commences on page 39 of this Customer Information Brochure.

### **CUSTOMER CONCERNS**

Procedures for handling customer concerns are outlined on page 46 of this Customer Information Brochure.

## HOW TO APPLY

You can apply for a Stand Alone Recovery policy using the Application Form accompanying this Customer Information Brochure.

Your application must be assessed and accepted by ING Life Limited and your policy premium paid, before we can provide you with written confirmation that you have cover.

## >Income Safe Plus

This Key Features Statement follows guidelines set down by the Australian Securities and Investments Commission.

It will help you to:

- decide whether the Income Safe Plus policy will meet your needs; and
- compare the Income Safe *Plus* policy with other policies you may be considering.

#### **IMPORTANT NOTICE**

This is not a savings plan. The primary purpose of the Income Safe *Plus* policy is to provide a benefit in the event that you are unable to work due to illness or injury.

If you terminate your Income Safe *Plus* policy at any time other than during the 14-day cooling-off period, you will not get anything back.

#### PURPOSE

To provide income replacement insurance that pays up to 75% of your annual income should you be unable to work due to illness or injury. This plan provides an **agreed** monthly benefit that includes any increases by the Indexation Factor. This plan offers an extensive range of features and benefits.

Options that you can choose when designing your income replacement insurance solution include:

- Accident Benefit;
- Superannuation Maintenance Benefit;
- Mental Disorder Limitation Discount.

All benefits are paid in Australian currency.

#### PREMIUMS

The cost of the policy (annual premium) is based on your monthly benefit, options selected, Stamp Duty, your age, gender, occupation, pastimes, smoking status and state of health.

Minimum Annual Premium (including annual policy fee)	\$300.00
Minimum Increase (excluding Index Linking)	\$500.00 monthly benefit

#### AGE ELIGIBILITY

You may apply for Income Safe Plus if you are aged between 20-55 years.

**STEPPED PREMIUM OPTION** LEVEL PREMIUM OPTION **Entry Age** Expiry Age Entry Age **Expiry Age Benefit Periods Next Birthday Next Birthday Next Birthday Next Birthday Benefit Periods to age 65** 20-55 years 20-55 years 65 years 65 years **Benefit Periods to age 60** 20-50 years 60 years 20-55 years 60 years 55 years **Benefit Periods to age 55** 20-50 years 55 years 20-45 years **Benefit Periods for 6 years** 20-55 years 65 years 20-55 years 65 years **Benefit Periods for 2 years** 20-55 years 65 years 20-55 years 65 years

This plan offers two premium options:

**Stepped** – Your premium varies each year according to your age, the benefit amount and the policy fee.

**Level** – Your premium will remain the same as when you took out the policy, except when the policy fee is increased by the Indexation Factor; or the benefit amount is increased due to Index Linking; or you choose to increase your monthly benefit amount, or if level premium rates are subsequently revised.

Premium payments can be switched between **stepped** and **level** premium options after the premium option has been in force for a minimum of four years.

#### **Payment of Premiums**

The annual premium is due on the renewal date.

The following methods of payment can be used:

Yearly and half-yearly	Cheque, credit card or Direct Debit Request (DDR).
Monthly	DDR or credit card.

To keep the policy in force, the premium must be paid by the renewal date. If paying by instalments, it must be paid by the instalment date. If it is not paid, the policy will be cancelled after giving the policy owner 30 days written notice and cover will cease.

A table of premium rates is available on request. Premium rates cannot change for an individual policy unless ING Life Limited changes premium rates for all policies in a defined risk group.

See section 10 Income Protection Portfolio Policy Terms.

KEY FEATURES	BENEFITS
Benefit for Total Disability	We pay the <b>agreed</b> monthly benefit, in arrears, if you are totally disabled after the Policy Start Date, as a result of an illness or injury and you are unable to work for longer than the waiting period. Only one monthly benefit is payable at a time, even if you suffer more than one illness or injury. The Rehabilitation Benefit, Immediate Family Member Benefit, Accommodation Benefit and Special Care Benefit are payable in addition to the monthly benefit.
	Benefits are payable after the waiting period except for the Nursing Care Benefit, Specific Injury Benefit, Trauma Recovery Benefit and the Optional Accident Benefit. You decide the amount of benefit when you apply. It can be up to 75% of your then current income subject to certain maximums. The amount of benefit is shown in the Policy Schedule.
	The minimum monthly benefit is \$1,000. The maximum monthly benefit is \$20,000.
	See section 3 Income Protection Portfolio Policy Terms.
	Your benefit may reduce if you receive 'other money'.
	See section 7 Income Protection Portfolio Policy Terms.
Benefit for Partial Disability	If you are totally disabled, then return to work in a reduced capacity and experience a reduction in your income due to your continued illness or injury, we pay a partial monthly benefit.
	See section 5 Income Protection Portfolio Policy Terms.
Benefit Period	The benefit period is the maximum period of time for which a monthly benefit will be paid for any one illness or any one injury whilst you are totally or partially disabled. You may choose a benefit period of two years, six years or to age 55, 60 or 65 years.
Waiting Period	This is the period you must wait to become eligible to receive a benefit payment, after you become totally disabled. The waiting period begins on the first day you are confirmed by a medical practitioner as being totally disabled. You may choose a waiting period of 14, 30, 60, 90 or 180 days or one or two years. Generally, the longer the waiting period you choose the lower the cost of your premium.
Guaranteed Renewable	Your policy will be renewed each year if you continue to pay the premium regardless of changes to your health, unless you are unemployed for more than 12 months (except for when you are on claim).
Return to Work Feature	Most people attempt to return to work as soon as possible. The Return to Work feature allows you to return to work for up to five days during the waiting period (10 days if the waiting period is 60 days or more) without having to start the waiting period again. These days will be added to the waiting period.
Enhanced Death Benefit	We pay a lump sum amount of three times your monthly benefit should you die whilst on claim.
Cost for Rehabilitation	Whilst on claim, we provide up to nine times the monthly benefit to pay for rehabilitation programs and other associated rehabilitation costs. Costs may include house or car modifications, wheelchairs, prosthetics and training courses*. * Subject to our prior approval.
	See section 4 Income Protection Portfolio Policy Terms.
Nursing Care	If you are confined to bed during the waiting period – due to illness or injury – and a medical practitioner certifies that you need continuous care (from a registered nurse for more than 72 hours) we will pay your monthly benefit for the period for which that continuous nursing care is required. We pay 1/30th of the monthly benefit for each day during the waiting period or for no more than 90 days, whichever comes first.
	See section 6 Income Protection Portfolio Policy Terms.

KEY FEATURES	BENEFITS		
Specific Injury Benefit	If you suffer a specific injury (even if you are not totally disabled) we will pay the monthly benefit, in arrears, for the specified payment period. We will only pay one monthly benefit at a time. Should you suffer more than one specific injury we will pay you for the longer payment period.		
	If you remain totally disabled at the end of the specific injury payment period, the terms for total disability will then apply. Specific Injuries and payment periods are as follows:		
		Paralysis (paraplegia, quadriplegia, hemiplegia or diplegia)	60 months?
	Loss of both feet or both hands or sight in both eyes	24 months	
	Loss of any combination of two of: a hand, a foot and sight in one eye	24 months	
	Loss of one leg or one arm	12 months	
	Loss of one foot or one hand or sight in one eye	12 months	
	Loss of a thumb and index finger on the same hand	6 months	
	* If your benefit period is two years, the maximum payment is 24 months.		
	Fractures:		
	Thigh, pelvis	3 months	
	Leg (between knee and foot), kneecap	2 months	
	Upper arm including elbow and shoulder bone	2 months	
	Skull (except bones of the nose or face)	2 months	
	Lower arm (including wrist but excluding the elbow, hand and fingers)	1 month	
	Jaw; collarbone	1 month	
	See section 6 Income Protection Portfolio Policy Terms.		
Trauma Recovery Benefit	If you suffer one of the listed conditions (even if you are not totally disabled); we will pay the monthly benefit, in arrears, for the specified payment period.		
	Heart Attack*	6 months	
	Coronary Artery Surgery*	6 months	
	Cancer*	6 months	
	Stroke*	6 months	
	Heart Valve Surgery*	6 months	
	Aorta Surgery*	6 months	
	Major Organ Transplant*	6 months	
	Severe Burns	6 months	
	* There is no Trauma Recovery Benefit payable for these events if they occur within 90 days of the Policy Start Date or policy reinstatement.		
	See section 6 Income Protection Portfolio Policy Terms.		
Immediate Family Member Benefit	Should you be confined to bed, whilst you are totally disabled, and a medical pro- certifies that you require care (and a member of your immediate family ceases part to care for you) we will pay up to an additional 50% of your monthly benefit. (S maximum payment of \$3,000 per month for a maximum of three months.) This reduced by any amount paid under the 'Special Care Benefit'.	aid employment ubject to a	
	See section 6 Income Protection Portfolio Policy Terms		

KEY FEATURES	BENEFITS
Special Care Benefit	Whilst you are totally disabled, we will pay up to your monthly benefit, or \$2,000 per month – whichever is the lesser – should, as a result of your illness or injury, you be confined to bed and require the care of a registered nurse or housekeeper, as certified by a registered medical practitioner. This is paid in addition to your monthly benefit and is reduced by any payments made under the Immediate Family Member Benefit.
	See section 6 Income Protection Portfolio Policy Terms.
Accommodation Benefit	If you become totally disabled and a medical practitioner certifies that you must remain confined to bed, and:
	• you are more than 100 km from your home; or
	• an immediate family member is required to travel more than 100 km from their home to be with you;
	then we will pay the accommodation costs for your immediate family member up to \$150 per day, up to a maximum of 30 days.
	See section 6 Income Protection Portfolio Policy Terms.
No Claim Benefit	If for three consecutive years during the period of the policy, you have not become eligible to make a claim and your policy has remained in force, we will pay a once only benefit, in addition to the monthly benefit, when you go on claim.
	See section 6 Income Protection Portfolio Policy Terms.
Index Linking	Index Linking protects the value of your monthly benefit. Your monthly benefit is automatically increased each year by the Indexation Factor, until the earlier of the renewal date prior to age 65 or until the policy expires.
	See section 3 Income Protection Portfolio Policy Terms.
Worldwide 24-Hour Cover	You are covered, in accordance with the policy terms, anywhere, anytime.
KEY FEATURES	OPTIONAL BENEFITS
	These options are available for an additional premium.
Accident Benefit	If you are totally disabled due to an injury, for 14 consecutive days, we will pay the monthly benefit from day one of the waiting period. This benefit is only available if your waiting period is 14 or 30 days.
	See section 4 Income Protection Portfolio Policy Terms.
Superannuation Maintenance Benefit	If selected, the Superannuation Maintenance Benefit enables you to maintain your superannuation contributions during periods of disability.
(continues on next page)	The benefit you can insure is no more than the monthly equivalent of:
	• the amount of total superannuation contributions made by you or your employer on your behalf; or
	• 15% of your annual income;
	in the 12 months preceding the date you apply for this benefit under the policy.
	If you are partially disabled we pay a partial amount of this benefit. We determine the amount above and apply the same fraction used in calculating the partial disability benefit.
	See section 3 Income Protection Portfolio Policy Terms.
	The contribution will be paid directly to a superannuation provider directed by you (provided it is either a regulated superannuation fund or retirement savings account as defined in the superannuation and taxation laws).
	This benefit will only be paid in circumstances permitted by the relevant laws relating to the acceptance of contributions by superannuation providers.

KEY FEATURES	OPTIONAL BENEFITS	
	These options are available for an additional premium.	
Superannuation	Agreed Monthly benefit	
Maintenance Benefit (continued from previous page)	The Superannuation Maintenance Benefit is stated on the Policy Schedule, adjusted as follows:	
	• By increases under Index Linking. The new amount is shown on the renewal notice.	
	• If you are on claim, it may be increased under the Increasing Claim Benefit.	
	See section 3 Income Protection Portfolio Policy Terms.	
	The Superannuation Maintenance Benefit may reduce under section 7 Income Protection Portfolio Policy Terms.	
	This benefit is payable monthly, in arrears. If a period of payment is less than one month, we pay 1/30th of the Superannuation Maintenance Benefit for each day of the period.	
	For example	
	Gross Annual Income = \$100,000	
	Less	
	Current Superannuation Contribution = \$15,000 (max 15%)	
	Therefore	
	Gross Annual Income less superannuation = \$85,000	
	Total Annual Income Benefit = $$85,000 \times 75\% = $63,750$ 12 (months)	
	Monthly Income Benefit = \$5,313	
	Total Nominated Superannuation Maintenance Benefit = \$15,000	
	12 (months)	
	Monthly Superannuation Maintenance Benefit (paid to Superannuation Fund) = \$1,250	
Increasing Claim	While you are on claim, your monthly benefit will be adjusted every three months, by the Indexation Factor.	
	See section 3 Income Protection Portfolio Policy Terms.	
Mental Disorder Limitation Discount	<b>Your premium will be reduced if you choose this limitation.</b> If this optional Mental Disorder Limitation is selected, the maximum cumulative benefit period for any claim for any mental disorder or for any condition arising from, or contributed to by a mental disorder (as determined by an independent specialist medical practitioner) is 12 months. This period includes any total disability benefit period and any partial disability benefit period.	
	Please note that we will never pay more than a grand total of 12 monthly benefits.	
	This is regardless of:	
	• the number of events, or causes; or	
	• the number of such claims; or	
	whether they be partial or full monthly benefits; or	
	• a combination of partial or full monthly benefits for any such claim which may occur during the period of the policy.	
	Once this limitation is selected, it cannot be removed from the policy.	
	See section 7 Income Protection Portfolio Policy Terms.	

#### Exclusions

We will not pay a benefit if you are totally or partially disabled, either directly or indirectly, by:

- anything happening to you in war;
- your intentional or deliberate act or omission;
- pregnancy; giving birth; miscarrying or having a termination; however, if you spend more than three months totally disabled, from the date your pregnancy ends, your period of total disability will start at the end of that three months.

We will not pay any benefits for anything excluded in the Policy Schedule.

#### WHAT ARE THE CHARGES?

All charges applicable to Income Safe *Plus* are fully described in this section. ING Life Limited undertakes not to apply any other charges without your specific consent.

Included in your premium amount is a policy fee. The policy fee will be adjusted each year by the Indexation Factor. Additional government charges may apply.

## See section 10 Income Protection Portfolio Policy Terms.

Current Policy Fees*	Fee
Annual policy fee	\$56.20

\* For policies starting after 28 February 2003, these amounts will be adjusted by the Indexation Factor.

#### See section 10.3 Income Protection Portfolio Policy Terms.

If premiums are paid by instalment, an additional charge (loading) is levied to cover the cost of administration.

Payment Frequency	Loading
Annual	no loading
Half-yearly	3%
Monthly	5%

An additional charge of 5% of the annual premium applies if the monthly benefit is less than \$2,500. Stamp Duty is included in the price of your premium.

#### **Processing Fees**

If you have nominated to pay your premium or instalment premium by direct debit or credit card the following ING processing fees will also apply:

For direct debits with your bank or financial institution account, a processing fee applies each time we lodge a debit (currently 14 cents).

If the direct debit payment is dishonoured by your nominated bank or financial institution or the payment from your nominated credit card is not processed by your card provider we charge a fee of \$7.00.

**Note:** If you are paying by DDR or credit card it is important that you tell us about any changes to your account or card details. You can contact us on 133 667 to update your account or card details. We may increase these processing fees by prior written notice to the policy owner.

#### TAXATION

Income protection premiums paid by employed and self-employed people may be tax deductible under section 8-1 of the Income Tax Assessment Act 1997. Benefits paid to you at the time of claim are assessed as part of your normal taxable income.

The taxation considerations expressed in this statement are based on our view of the law in force on 30 June 2002 and its interpretation by the courts and Commissioner of Taxation. The law may change and affect the taxation implications of the policy for you.

Individual circumstances differ and therefore you should seek professional advice on your own taxation position in relation to the deductibility of your premiums and the taxation treatment of an assignment of the policy or any benefits paid by us.

## See page 39 of this Customer Information Brochure for details.

### **GST Implications**

This Income Safe *Plus* policy is 'input taxed' for GST purposes. This means that no GST is payable on the premium you pay.

#### **COOLING-OFF PERIOD**

If your application for an Income Safe *Plus* policy is accepted, we will send you a Policy Schedule as evidence of the contract of insurance. You have 14 days to check the details to ensure that the policy meets your needs. This is called the cooling-off period.

You may cancel the policy during this period by giving us notice, in writing, and by returning the Policy Schedule. If you do this, we will refund any money you have paid.

## IMPORTANT INFORMATION ABOUT THIS POLICY

If your application is accepted, you will be sent the Policy Schedule. Please read the Policy Schedule carefully and retain it for future reference.

Other important information commences on page 39 of this Customer Information Brochure.

## **CUSTOMER CONCERNS**

Procedures for handling customer concerns are outlined on page 46 of this Customer Information Brochure.

## HOW TO APPLY

You can apply for an Income Safe *Plus* policy using the Application Form accompanying this Customer Information Brochure.

Your application must be assessed and accepted by ING Life Limited and your policy premium paid, before we can provide you with written confirmation that you have cover.

## >Income Cover

This Key Features Statement follows guidelines set down by the Australian Securities and Investments Commission.

## It will help you to:

- decide whether the Income Cover policy will meet your needs; and
- compare the Income Cover policy with other policies you may be considering.

#### **IMPORTANT NOTICE**

This is not a savings plan. The primary purpose of the Income Cover policy is to provide a benefit in the event that you are unable to work due to illness or injury.

If you terminate your Income Cover policy at any time other than during the 14-day cooling-off period, you will not get anything back.

## PURPOSE

This plan is a **deluxe indemnity-style** contract that has the same features as Income Safe *Plus*, at a lower cost. The monthly benefit reduces if your income in the 12 months immediately prior to claim, reduces below the income disclosed on the Application Form adjusted by any increases by the Indexation Factor.

Options that you can choose when designing your income replacement insurance solution include:

- Accident Benefit;
- Superannuation Maintenance Benefit;
- Mental Disorder Limitation Discount.

All benefits are paid in Australian currency.

#### PREMIUMS

The cost of the policy (annual premium) is based on your monthly benefit, options selected, Stamp Duty, your age, gender, occupation, pastimes, smoking status and state of health.

Minimum Annual Premium (including annual policy fee)	\$300.00
Minimum Increase (excluding Index Linking)	\$500.00 monthly benefit

## AGE ELIGIBILITY

You may apply for Income Cover if you are aged between 20-55 years.

**STEPPED PREMIUM OPTION** LEVEL PREMIUM OPTION **Entry Age Expiry Age** Entry Age **Expiry Age Benefit Periods Next Birthday Next Birthday Next Birthday Next Birthday Benefit Periods to age 65** 20-55 years 20-55 years 65 years 65 years 20-50 years **Benefit Periods to age 60** 60 years 20-55 years 60 years 55 years **Benefit Periods to age 55** 20-50 years 55 years 20-45 years **Benefit Periods for 6 years** 20-55 years 65 years 20-55 years 65 years **Benefit Periods for 2 years** 20-55 years 65 years 20-55 years 65 years

This plan offers two premium options:

**Stepped** – Your premium varies each year according to your age, the benefit amount and the policy fee.

**Level** – Your premium will remain the same as when you took out the policy, except when the policy fee is increased by the Indexation Factor; or the benefit amount is increased due to Index Linking; or you choose to increase your monthly benefit amount or if level premium rates are subsequently revised.

Premium payments can be switched between **stepped** and **level** premium options after the premium option has been in force for a minimum of four years.

#### **Payment of Premiums**

The annual premium is due on the renewal date.

The following methods of payment can be used:

Yearly and half-yearly	Cheque, credit card or Direct Debit Request (DDR).
Monthly	DDR or credit card.

To keep the policy in force, the premium must be paid by the renewal date. If paying by instalments, it must be paid by the instalment date. If it is not paid, the policy will be cancelled after giving the policy owner 30 days written notice and cover will cease.

A table of premium rates is available on request. Premium rates cannot change for an individual policy unless ING Life Limited changes premium rates for all policies in a defined risk group.

See section 10 Income Protection Portfolio Policy Terms.

KEY FEATURES	BENEFITS
Benefit for Total Disability	We pay the monthly benefit, in arrears, if you are totally disabled after the Policy Start Date as a result of an illness or injury and you are unable to work for longer than the waiting period. Only one monthly benefit is payable at a time, even if you suffer more than one illness or injury. The Rehabilitation Benefit, Immediate Family Member Benefit, Accommodation Benefit and Special Care Benefit are payable in addition to the monthly benefit.
	Benefits are payable after the waiting period except for the Nursing Care Benefit, Specific Injury Benefit, Trauma Recovery Benefit and the Optional Accident Benefit.
	The monthly benefit may reduce if your income in the 12 months immediately prior to claim reduces below the income disclosed on the Application Form, adjusted by any increases by the Indexation Factor.
	You decide the amount of benefit when you apply. It can be up to 75% of your then current income, subject to certain maximums. The amount of benefit is shown in the Policy Schedule. The minimum monthly benefit is \$1,000. The maximum monthly benefit is \$20,000.
	See section 3 Income Protection Portfolio Policy Terms.
	Your benefit may reduce if you receive 'other money'.
	See section 7 Income Protection Portfolio Policy Terms.
Benefit for Partial Disability	If you are totally disabled, then return to work in a reduced capacity and experience a reduction in your income due to your continued illness or injury, we pay a partial monthly benefit.
	See section 5 Income Protection Portfolio Policy Terms.
Benefit Period	The benefit period is the maximum period of time for which a monthly benefit will be paid for any one illness or any one injury whilst you are totally or partially disabled. You may choose a benefit period of two years, six years or to age 55, 60 or 65 years.
Waiting Period	This is the period you must wait to become eligible to receive a benefit payment, after you become totally disabled. The waiting period begins on the first day you are confirmed by a medical practitioner as being totally disabled. You may choose a waiting period of 14, 30, 60, 90 or 180 days or one or two years. Generally, the longer the waiting period you choose the lower the cost of your premium.
Guaranteed Renewable	Your policy will be renewed each year if you continue to pay the premium regardless of changes to your health, unless you are unemployed for more than 12 months (except for when you are on claim).
Return to Work Feature	Most people attempt to return to work as soon as possible. The Return to Work feature allows you to return to work for up to five days during the waiting period (10 days if the waiting period is 60 days or more) without having to start the waiting period again. These days will be added to the waiting period.
Enhanced Death Benefit	We pay a lump sum amount of three times your monthly benefit should you die whilst on claim.
Costs for Rehabilitation	Whilst on claim, we provide a total of up to nine times the monthly benefit to pay for rehabilitation programs and other associated rehabilitation costs. Costs may include house or car modifications, wheelchairs, prosthetics and training courses*. * Subject to our prior approval.
	See section 4 Income Protection Portfolio Policy Terms.
Nursing Care	If you are confined to bed during the waiting period – due to illness or injury – and a medical practitioner certifies that you need continuous care (from a registered nurse for more than 72 hours) we will pay your monthly benefit for the period for which the continuous nursing care is required.
	We pay 1/30th of the monthly benefit for each day during the waiting period or for no more than 90 days, whichever comes first.
	See section 6 Income Protection Portfolio Policy Terms

KEY FEATURES	BENEFITS		
Specific Injury Benefit	If you suffer a specific injury (even if you are not totally disabled) we will pay the monthly benefit, in arrears, for the specified payment period. We will only pay one monthly benefit at a time. Should you suffer more than one specific injury we will pay you for the longer payment period.		
	If you remain totally disabled at the end of the specific injury payment period, the terms for total disability will then apply. Specific Injury payment periods are as follows: Specific Injury Payment Period		
	Loss of both feet or both hands or sight in both eyes	24 months	
	Loss of any combination of two of: a hand, a foot and sight in one eye	24 months	
	Loss of one leg or one arm	12 months	
	Loss of one foot or one hand or sight in one eye	12 months	
	Loss of a thumb and index finger on the same hand * If your benefit period is two years, the maximum payment is 24 months.	6 months	
	Fractures		
	Thigh, pelvis	3 months	
	Leg (between knee and foot), kneecap	2 months	
	Upper arm including elbow and shoulder bone	2 months	
	Skull (except bones of the nose or face)	2 months	
	Lower arm (including wrist but excluding the elbow, hand and fingers)	1 month	
	Jaw; collarbone	1 month	
	See section 6 Income Protection Portfolio Policy Terms.		
Trauma Recovery Benefit	If you suffer one of the listed conditions (even if you are not totally disabled), we will pay the monthly benefit, in arrears, for the specified payment period.		
	Heart Attack*	6 months	
	Coronary Artery Surgery*	6 months	
	Cancer*	6 months	
	Stroke*	6 months	
	Heart Valve Surgery*	6 months	
	Aorta Surgery*	6 months	
	Major Organ Transplant*	6 months	
	Severe Burns	6 months	
	* There is no Trauma Recovery Benefit payable for these events if they occur within 90 days of the Policy Start Date or policy reinstatement.		
	See section 6 Income Protection Portfolio Policy Terms		
Immediate Family Member Benefit	Should you be confined to bed, whilst you are totally disabled, and a medical practitioner certifies that you require care (and a member of your immediate family ceases paid employment to care for you) we will pay up to an additional 50% of your monthly benefit. (Subject to a maximum payment of \$3,000 per month for a maximum of three months.) This benefit is reduced by any amount paid under the Special Care Benefit.		

## See section 6 Income Protection Portfolio Policy Terms.

KEY FEATURES	BENEFITS
Special Care Benefit	Whilst you are totally disabled, we will pay up to your monthly benefit, or \$2,000 per month – whichever is the lesser – should, as a result of your illness or injury, you be confined to bed and require the care of a registered nurse or housekeeper, as certified by a registered medical practitioner. This is paid in addition to your monthly benefit and is reduced by any payments made under the Immediate Family Member Benefit.
	See section 6 Income Protection Portfolio Policy Terms.
Accommodation Benefit	If you become totally disabled and a medical practitioner certifies that you must remain confined to bed, and:
	<ul> <li>you are more than 100 km from your home; or</li> </ul>
	<ul> <li>an immediate family member is required to travel more than 100 km from their home to be with you;</li> </ul>
	then we will pay the accommodation costs for your immediate family member up to \$150 per day, up to a maximum of 30 days.
	See section 6 Income Protection Portfolio Policy Terms.
No Claim Benefit	If for three consecutive years during the period of the policy, you have not become eligible to make a claim and your policy has remained in force, we will pay a once only benefit, in addition to the monthly benefit, when you go on claim.
Index Linking	Index Linking protects the value of your monthly benefit. Your monthly benefit is automatically increased each year by the Indexation Factor, until the earlier of the renewal date prior to age 65, or until the policy expires.
	See section 3 Income Protection Portfolio Policy Terms.
Worldwide 24-Hour Cover	You are covered, in accordance with the policy terms, anywhere, anytime.
KEY FEATURES	OPTIONAL BENEFITS
	These options are available for an additional premium.
Accident Benefit	If you are totally disabled due to an injury, for 14 consecutive days, we will pay the monthly benefit from day one of the waiting period. This benefit is only available if your waiting period is 14 or 30 days.
	See section 4 Income Protection Portfolio Policy Terms
Superannuation Maintenance Benefit	If selected, the Superannuation Maintenance Benefit enables you to maintain your superannuation contributions during periods of disability.
(continues on next page)	The benefit you can insure is the monthly equivalent of the lesser of:
	• the amount of total superannuation contributions made by you or your employer on your behalf; or
	• 15% of your annual income;
	in the 12 months preceding the date you apply for this benefit under the policy.
	If you are partially disabled we pay a partial amount of this benefit. We determine the amount above and apply the same fraction used in calculating the partial disability benefit.
	See section 3 Income Protection Portfolio Policy Terms.
	The contribution will be paid directly to a superannuation provider directed by you (provided it is either a regulated superannuation fund or retirement savings account as defined in the superannuation and taxation laws).
	This benefit will only be paid in circumstances permitted by the relevant laws relating to the acceptance of contributions by superannuation providers.

KEY FEATURES	OPTIONAL BENEFITS	
	These options are available for an additional premium.	
Superannuation	Variable Benefit	
Maintenance Benefit (continued from previous page)	The Superannuation Maintenance Benefit payable under this policy is the amount stated on the Policy Schedule – adjusted for Index Linking and reduced where your income in the 12 months immediately preceding total disability is lower than the income disclosed on the Application Form adjusted by any increases to the Indexation Factor.	
	The Superannuation Maintenance Benefit is adjusted as follows:	
	• If you are on claim, it may be increased under the Increasing Claim Benefit.	
	See section 3 Income Protection Portfolio Policy Terms.	
	• The Superannuation Maintenance Benefit may reduce under section 7 Income Protection Portfolio Policy Terms.	
	This benefit is payable monthly in arrears. If a period of payment is less than one month, we pay 1/30th of the Superannuation Maintenance Benefit for each day of the period.	
Increasing Claim	While you are on claim, your monthly benefit will be increased every three months, in line with the Indexation Factor.	
	See section 3 Income Protection Portfolio Policy Terms.	
Mental Disorder Limitation Discount	<b>Your premium will be reduced if you choose this limitation.</b> If this optional Mental Disorder Limitation is selected, the maximum cumulative benefit period for any claim for any mental disorder or for any condition arising from, or contributed to by a mental disorder (as determined by an independent specialist medical practitioner) is 12 months. This period includes any total disability benefit period and any partial disability benefit period.	
	Please note that we will never pay more than a grand total of 12 monthly benefits.	
	This is regardless of:	
	• the number of events, or causes; or	
	• the number of such claims; or	
	whether they be partial or full monthly benefits; or	
	• a combination of partial or full monthly benefits for any such claim which may occur during the period of the policy.	
	Once this limitation is selected, it cannot be removed from the policy.	
	See section 7 Income Protection Portfolio Policy Terms.	

## Exclusions

We will not pay a benefit if you are totally or partially disabled, either directly or indirectly, by:

- anything happening to you in war;
- your intentional or deliberate act or omission;
- pregnancy; giving birth; miscarrying or having a termination; however, if you spend more than three months totally disabled, from the date your pregnancy ends, your period of total disability will start at the end of that three months.

We will not pay any benefits for anything excluded in the Policy Schedule.

All charges applicable to Income Cover are fully described in this section. ING Life Limited undertakes not to apply any other charges without your specific consent.

Included in your premium amount is a policy fee. The policy fee will be adjusted each year by the Indexation Factor. Additional government charges may apply.

#### See section 10 Income Protection Portfolio Policy Terms.

Current Policy Fees*	Fee
Annual policy fee	\$56.20

\* For policies starting after 28 February 2003, these amounts will be adjusted by the Indexation Factor.

#### See section 10.3 Income Protection Portfolio Policy Terms.

If premiums are paid by instalment, an additional charge (loading) is levied to cover the cost of administration.

Payment Frequency	Loading
Annual	no loading
Half-yearly	3%
Monthly	5%

An additional charge of 5% of the annual premium applies if the monthly benefit is less than \$2,500. Stamp Duty is included in the price of your premium.

### **Processing Fees**

If you have nominated to pay your premium or instalment premium by direct debit or credit card the following ING processing fees will also apply:

- For direct debits with your bank or financial institution account, a processing fee applies each time we lodge a debit (currently 14 cents).
- If the direct debit payment is dishonoured by your nominated bank or financial institution or the payment from your nominated credit card is not processed by your card provider we charge a fee of \$7.00.

**Note:** If you are paying by DDR or credit card it is important that you tell us about any changes to your account or card details. You can contact us on 133 667 to update your account or card details. We may increase these processing fees by prior written notice to the policy owner.

#### TAXATION

Income protection premiums paid by employed and self-employed people may be tax deductible under section 8-1 of the Income Tax Assessment Act 1997. Benefits paid to you at the time of claim are assessed as part of your normal taxable income.

The taxation considerations expressed in this statement are based on our view of the law in force on 30 June 2002 and its interpretation by the courts and Commissioner of Taxation. The law may change and affect the taxation implications of the policy for you.

Individual circumstances differ and therefore you should seek professional advice on your own taxation position in relation to the deductibility of your premiums and the taxation treatment of an assignment of the policy or any benefits paid by us.

## See page 39 of this Customer Information Brochure for details.

#### **GST Implications**

This Income Cover policy is 'input taxed' for GST purposes. This means that no GST is payable on the premium you pay.

#### **COOLING-OFF PERIOD**

If your application for an Income Cover policy is accepted, we will send you a Policy Schedule as evidence of the contract of insurance. You have 14 days to check the details to ensure that the policy meets your needs. This is called the cooling-off period.

You may cancel the policy during this period by giving us notice, in writing, and by returning the Policy Schedule. If you do this, we will refund any money you have paid.

## IMPORTANT INFORMATION ABOUT THIS POLICY

If your application is accepted, you will be sent the Policy Schedule. Please read the Policy Schedule carefully and retain it for future reference.

Other important information commences on page 39 of this Customer Information Brochure.

### **CUSTOMER CONCERNS**

Procedures for handling customer concerns are outlined on page 46 of this Customer Information Brochure.

## HOW TO APPLY

You can apply for an Income Cover policy using the Application Form accompanying this Customer Information Brochure.

Your application must be assessed and accepted by ING Life Limited and your policy premium paid, before we can provide you with written confirmation that you have cover.

## >Income Safe

This Key Features Statement follows guidelines set down by the Australian Securities and Investments Commission.

It will help you to:

- decide whether the Income Safe policy will meet your needs; and
- compare the Income Safe policy with other policies you may be considering.

#### **IMPORTANT NOTICE**

This is not a savings plan. The primary purpose of the Income Safe policy is to provide a benefit in the event that you are unable to work due to illness or injury.

If you terminate your Income Safe policy at any time other than during the 14-day cooling-off period, you will not get anything back.

## PURPOSE

To provide income replacement insurance that pays up to 75% of your annual income should you be unable to work due to illness or injury. This plan provides an **agreed** monthly benefit that includes any increases by the Indexation Factor. This plan offers a limited range of key features for those on a budget.

Options that you can choose when designing your income replacement insurance solution include:

- Accident Benefit;
- Superannuation Maintenance Benefit;
- Mental Disorder Limitation Discount.

All benefits are paid in Australian currency.

#### PREMIUMS

The cost of the policy (annual premium) is based on your monthly benefit, options selected, Stamp Duty, your age, gender, occupation, pastimes, smoking status and state of health.

Minimum Annual Premium (including annual policy fee)	\$300.00	
Minimum Increase (excluding Index Linking)	\$500.00 monthly benefit	

## AGE ELIGIBILITY

You may apply for Income Safe if you are aged between 20-55 years.

**STEPPED PREMIUM OPTION** LEVEL PREMIUM OPTION **Entry Age** Expiry Age Entry Age **Expiry Age Benefit Periods Next Birthday Next Birthday Next Birthday Next Birthday Benefit Periods to age 65** 20-55 years 20-55 years 65 years 65 years 20-50 years **Benefit Periods to age 60** 60 years 20-55 years 60 years 55 years **Benefit Periods to age 55** 20-50 years 55 years 20-45 years **Benefit Periods for 6 years** 20-55 years 65 years 20-55 years 65 years **Benefit Periods for 2 years** 20-55 years 65 years 20-55 years 65 years

This plan offers two premium options:

**Stepped** – Your premium varies each year according to your age, the benefit amount and the policy fee.

**Level** – Your premium will remain the same as when you took out the policy, except when the policy fee is increased by the Indexation Factor; or the sum insured is increased due to Index Linking; or you choose to increase your monthly benefit amount; or if level premium rates are subsequently revised.

Premium payments can be switched between **stepped** and **level** premium options after the premium option has been in force for a minimum of four years.

#### **Payment of Premiums**

The annual premium is due on the renewal date.

The following methods of payment can be used:

Yearly and half-yearly	Cheque, credit card or Direct Debit Request (DDR).
Monthly	DDR or credit card.

To keep the policy in force, the premium must be paid by the renewal date. If paying by instalments, it must be paid by the instalment date. If it is not paid the policy will be cancelled after giving the policy owner 30 days written notice and cover will cease.

A table of premium rates is available on request. Premium rates cannot change for an individual policy unless ING Life Limited changes premium rates for all policies in a defined risk group.

See section 10 Income Protection Portfolio Policy Terms.

KEY FEATURES	BENEFITS	
Benefit for Total Disability	We pay the <b>agreed</b> monthly benefit, in arrears, if you are totally disabled after the policy start date as a result of an illness or injury and you are unable to work for longer than the waiting period. Only one monthly benefit is payable at a time, even if you suffer more than one illness or injury. The Rehabilitation Benefit is payable in addition to the monthly benefit.	
	Benefits are payable after the waiting period except for optional Accident Benefit. You decide the amount of benefit when you apply. It can be up to 75% of your then current income, subject to certain maximums. The amount of benefit is shown in the Policy Schedule.	
	The minimum monthly benefit is \$1,000. The maximum monthly benefit is \$20,000.	
	See section 3 Income Protection Portfolio Policy Terms.	
	Your benefit may reduce if you receive 'other money'.	
	See section 7 Income Protection Portfolio Policy Terms.	
Benefit for Partial Disability	If you are totally disabled, then return to work in a reduced capacity and experience a reduction in your income due to your continued illness or injury, we pay a partial monthly benefit.	
	See section 5 Income Protection Portfolio Policy Terms.	
Benefit Period	The benefit period is the maximum period of time for which a monthly benefit will be paid for any one illness or any one injury whilst you are totally or partially disabled. You may choose a benefit period of two years, six years or to age 55, 60 or 65 years.	
Waiting Period	This is the period you must wait to become eligible to receive a benefit payment, after you become totally disabled. The waiting period begins on the first day you are confirmed by a medical practitioner as being totally disabled. You may choose a waiting period of 14, 30, 60, 90 or 180 days or one or two years. Generally, the longer the waiting period you choose the lower the cost of your premium.	
Guaranteed Renewable	Your policy will be renewed each year if you continue to pay the premium regardless of changes to your health, unless you are unemployed for more than 12 months (except for when you are on claim).	
Return to Work Feature	Most people attempt to return to work as soon as possible. The Return to Work feature allows you to return to work for up to five days during the waiting period (10 days if the waiting period is 60 days or more) without having to start the waiting period again. These days will be added to the waiting period.	
Death Benefit	We pay an additional lump sum amount of one monthly benefit should you die whilst on claim.	
Costs for Rehabilitation	Whilst on claim, we provide a total of up to nine times the monthly benefit to pay for rehabilitation programs and other associated rehabilitation costs. Costs may include house or car modifications, wheelchairs, prosthetics and training courses*. * Subject to our prior approval.	
	See section 4 Income Protection Portfolio Policy Terms.	
Index Linking	Index Linking protects the value of your insured monthly benefit. Your monthly benefit is automatically increased each year by the Indexation Factor, until the earlier of the renewal date prior to age 65 or until the policy expires.	
	See section 3 Income Protection Portfolio Policy Terms.	
Worldwide 24-Hour Cover	You are covered, in accordance with the policy terms, anywhere, anytime.	

KEY FEATURES	OPTIONAL BENEFITS		
	These options are available for an additional premium.		
Accident Benefit	If you are totally disabled due to an injury, for 14 consecutive days, we will pay the monthly benefit from day one of the waiting period. This benefit is only available if your waiting period is 14 or 30 days.		
	See section 4 Income Protection Portfolio Policy Terms.		
Superannuation Maintenance Benefit	If selected, the Superannuation Maintenance Benefit enables you to maintain your superannuation contributions during periods of disability.		
	The benefit you can insure is the monthly equivalent of the lesser of:		
	• the amount of total superannuation contributions made by you or your employer on your behalf; or		
	• 15% of your annual income;		
	in the 12 months preceding the date you apply for this benefit under the policy.		
	If you are partially disabled we pay a partial amount of this benefit. We determine the amount above and apply the same fraction used in calculating the partial disability benefit.		
	See section 3 Income Protection Portfolio Policy Terms.		
	The contribution will be paid directly to a superannuation provider directed by you (provided it is either a regulated superannuation fund or retirement savings account as defined in the superannuation and taxation laws).		
	This benefit will only be paid in circumstances permitted by the relevant laws relating to the acceptance of contributions by superannuation providers.		
	Agreed Monthly Benefit		
	The Superannuation Maintenance Benefit is stated on the Policy Schedule, adjusted as follows:		
	• By increases under Index Linking. The new amount is shown on the renewal notice.		
	• If you are on claim, it may be increased under the Increasing Claim Benefit.		
	See section 3 Income Protection Portfolio Policy Terms.		
	The Superannuation Maintenance Benefit may reduce under section 7 Income Protection Portfolio Policy Terms.		
	This benefit is payable monthly in arrears. If a period of payment is less than one month, we pay 1/30th of the Superannuation Maintenance Benefit for each day of the period.		
	For example		
	Gross Annual Income = \$100,000		
	Less		
	Current Superannuation Contribution = \$15,000 (max 15%)		
	Therefore		
	Gross Annual Income less superannuation = \$85,000		
	Total Annual Income Benefit = $$85,000 \times 75\% = \frac{63,750}{12 \text{ (months)}}$		
	Monthly Income Benefit = \$5,313		
	Total Nominated Superannuation Maintenance Benefit <u>= \$15,000</u> 12 (months)		
	Monthly Superannuation Maintenance Benefit (paid to Superannuation Fund) = \$1,250		
Increasing Claim	While you are on claim, your monthly benefit will be adjusted every three months by the Indexation Factor.		
	See section 3 Income Protection Portfolio Policy Terms.		

KEY FEATURES	OPTIONAL BENEFITS	
Mental Disorder Limitation Discount	<b>Your premium will be reduced if you choose this limitation.</b> If this optional Mental Disorder Limitation is selected, the maximum cumulative benefit period for any claim for any mental disorde or for any condition arising from, or contributed to by a mental disorder (as determined by an independent specialist medical practitioner) is 12 months. This period includes any total disability benefit period and any partial disability benefit period.	
	Please note that we will never pay more than a grand total of 12 monthly benefits.	
	This is regardless of:	
	• the number of events, or causes; or	
	• the number of such claims; or	
	whether they be partial or full monthly benefits; or	
	• a combination of partial or full monthly benefits for any such claim which may occur during the period of the policy.	
	Once this limitation is selected, it cannot be removed from the policy.	
	See section 7 Income Protection Portfolio Policy Terms.	

## Exclusions

We will not pay a benefit if you are totally or partially disabled, either directly or indirectly, by:

- anything happening to you in war;
- your intentional or deliberate act or omission;
- pregnancy; giving birth; miscarrying or having a termination; however, if you spend more than three months totally disabled, from the date your pregnancy ends, your period of total disability will start at the end of that three months.

We will not pay any benefits for anything excluded in the Policy Schedule.

All charges applicable to Income Safe are fully described in this section. ING Life Limited undertakes not to apply any other charges without your specific consent.

Included in your premium amount is a policy fee. The policy fee will be adjusted each year by the Indexation Factor. Additional government charges may apply.

#### See section 10 Income Protection Portfolio Policy Terms.

# Current Policy Fees\* Fee Annual policy fee \$56.20

\* For policies starting after 28 February 2003, these amounts will be adjusted by the Indexation Factor.

#### See section 10.3 Income Protection Portfolio Policy Terms.

If premiums are paid by instalment, an additional charge (loading) is levied to cover the cost of administration.

Payment Frequency	Loading	
Annual	no loading	
Half-yearly	3%	
Monthly	5%	

An additional charge of 5% of the annual premium applies if the monthly benefit is less than \$2,500. Stamp Duty is included in the price of your premium.

### **Processing Fees**

If you have nominated to pay your premium or instalment premium by direct debit or credit card the following ING processing fees will also apply:

- For direct debits with your bank or financial institution account, a processing fee applies each time we lodge a debit (currently 14 cents).
- If the direct debit payment is dishonoured by your nominated bank or financial institution or the payment from your nominated credit card is not processed by your card provider we charge a fee of \$7.00.

**Note:** If you are paying by DDR or credit card it is important that you tell us about any changes to your account or card details. You can contact us on 133 667 to update your account or card details. We may increase these processing fees by prior written notice to the policy owner.

### TAXATION

Income protection premiums paid by employed and self-employed people may be tax deductible under section 8-1 of the Income Tax Assessment Act 1997. Benefits paid to you at the time of claim are assessed as part of your normal taxable income.

The taxation considerations expressed in this statement are based on our view of the law in force on 30 June 2002 and its interpretation by the courts and Commissioner of Taxation. The law may change and affect the taxation implications of the policy for you.

Individual circumstances differ and therefore you should seek professional advice on your own taxation position in relation to the deductibility of your premiums and the taxation treatment of an assignment of the policy or any benefits paid by us.

## See page 39 of this Customer Information Brochure for details.

### **GST Implications**

This Income Safe policy is 'input taxed' for GST purposes. This means that no GST is payable on the premium you pay.

## **COOLING-OFF PERIOD**

If your application for an Income Safe policy is accepted, we will send you a Policy Schedule as evidence of the contract of insurance. You have 14 days to check the details to ensure that the policy meets your needs. This is called the cooling-off period.

You may cancel the policy during this period by giving us notice, in writing, and by returning the Policy Schedule. If you do this, we will refund any money you have paid.

## IMPORTANT INFORMATION ABOUT THIS POLICY

If your application is accepted, you will be sent the Policy Schedule. Please read the Policy Schedule carefully and retain it for future reference.

Other important information commences on page 39 of this Customer Information Brochure.

## **CUSTOMER CONCERNS**

Procedures for handling customer concerns are outlined on page 46 of this Customer Information Brochure.

## HOW TO APPLY

You can apply for an Income Safe policy using the Application Form accompanying this Customer Information Brochure. Your application must be assessed and accepted by ING Life Limited and your policy premium paid, before we can provide you with written confirmation that you have cover.

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## >Business Expenses Plan

This Key Features Statement follows guidelines set down by the Australian Securities and Investments Commission.

#### It will help you to:

- decide whether the Business Expenses Plan will meet your needs; and
- compare the Business Expenses Plan policy with other policies you may be considering.

#### **IMPORTANT NOTICE**

This is not a savings plan. The primary purpose of the Business Expenses Plan policy is to provide a benefit in the event that you are unable to work due to illness or injury.

If you terminate your Business Expenses Plan policy at any time other than during the 14-day cooling-off period, you will not get anything back.

#### PURPOSE

If you are self-employed, this plan covers the defined eligible business expenses that you must pay each month if you are unable to work because of an illness or injury. Benefits are payable for up to 12 months.

You can apply for the Business Expenses Plan on its own, or as part of an Income Protection Portfolio Policy.

All benefits are paid in Australian currency.

#### AGE ELIGIBILITY

You are eligible to apply for the Business Expenses Plan if you are aged between 20 and 55 years next birthday.

#### PREMIUMS

The cost of the policy (annual premium) is based on your monthly benefit, options selected, Stamp Duty, your age, gender, occupation, pastimes, smoking status and state of health.

00 monthly benefit

This plan offers two premium options:

**Stepped** – Your premium varies each year according to your age, the benefit amount and the policy fee.

**Level** – Your premium will remain the same as when you took out the policy, except when the policy fee is increased by the Indexation Factor; or the monthly benefit amount is increased due to Index Linking; or you choose to increase your monthly benefit amount, or if level premium rates are subsequently revised.

Premium payments can be switched between **stepped** and **level** premium options after the premium option has been in force for a minimum of four years.

#### Discounts

A discount rate of 7.5% applies where the Business Expenses Plan is applied for at the same time as an Income Protection Portfolio Policy. The discount applies to the Business Expenses Plan base premium rate only.

#### **Payment of Premiums**

The annual premium is due on the renewal date.

The following methods of payment can be used:

Yearly and half-yearly	Cheque, credit card or Direct Debit Request (DDR).
Monthly	DDR or credit card.

To keep the policy in force, the premium must be paid by the renewal date. If paying by instalments, it must be paid by the instalment date. If it is not paid, the policy will be cancelled after giving the policy owner 30 days written notice and cover will cease.

A table of premium rates is available on request. Premium rates cannot change for an individual policy unless ING Life Limited changes premium rates for all policies in a defined risk group.

See section 10 Income Protection Portfolio Policy Terms.

KEY FEATURES	BENEFITS
Pays Business Expenses	If you are self-employed, and are unable to work due to illness or injury, after the waiting period, this plan can cover up to 100% of your defined eligible monthly business expenses for a period of up to 12 months.
	After the waiting period, we pay the lesser of the monthly benefit and your share of the business expenses that are incurred while you are totally disabled. No benefit is payable for partial disability. Business expenses are the normal day-to-day running expenses of your business. They include item such as rent or office leasing fees, electricity and other utilities, accounting fees, salaries and superannuation contributions for employees who are unable to generate revenue due to your total disability.
	Only one monthly benefit is payable at a time, even if you suffer more than one illness or injury. The minimum monthly benefit is \$1,000.
	We may extend the benefit period.
	See section 8 Income Protection Portfolio Policy Terms.
	Your benefit may reduce under sections 7 and 8 Income Protection Portfolio Policy Terms.
Eligible Business Expenses	Business expenses are the normal day-to-day running expenses of your business.
	They include, but are not limited to:
	Accounting and audit fees
	Bank charges
	Regular advertising costs
	Professional association dues/fees or subscriptions
	Office cleaning costs
	Depreciation of office equipment
	Electricity, property/water rates
	• Equipment hire and motor vehicle leases
	Business-related insurance premiums but not including premiums for this policy
	Interest payments
	• Office leasing fees
	• Payroll tax
	<ul> <li>Office rent or mortgage payments (interest only, not principal)</li> </ul>
	• Salaries and superannuation contributions for employees not involved in the generation of revenue
	• Telephone costs
	<ul> <li>Net cost of locum – should you become totally disabled and unable to work, you may have to contract a locum to take over the day-to-day running of your business; the locum must be a direct replacement for you and not be currently employed by the business</li> </ul>
	• Any other expenses agreed to by us.
	The following business expenses cannot be included:
	Your personal remuneration, salary, fees or drawings
	• Cost of goods or merchandise, mortgage principal, cost of implements of profession
	• Premiums payable on this policy
	• Salaries and superannuation contributions for employees involved in the generation of income.
	See section 8 Income Protection Portfolio Policy Terms

See section 8 Income Protection Portfolio Policy Terms.

KEY FEATURES	BENEFITS
Waiting Period	This is the period you must wait to become eligible to receive a benefit payment, after you become totally disabled. The waiting period begins on the first day you are confirmed by a medical practitioner as being totally disabled.
	You may choose a waiting period of 14 or 30 days.
Guaranteed Renewable	Your policy will be renewed each year if you continue to pay the premium regardless of changes to your health, unless you are unemployed for more than 12 months (except for when you are on claim).
Death Benefit	We pay an additional lump sum amount of one monthly benefit should you die whilst on claim.
Index Linking	Index Linking protects the value of your monthly benefit. Your monthly benefit is automatically increased each year by the Indexation Factor, until the earlier of the renewal date prior to age 65, or until the policy expires.
	See section 3 Income Protection Portfolio Policy Terms.
Worldwide 24-Hour Cover	You are covered, in accordance with the policy terms, anywhere, anytime.

#### Exclusions

We will not pay any benefit if you are totally or partially disabled, either directly or indirectly, by:

- anything happening to you in war;
- your intentional or deliberate act or omission;
- pregnancy; giving birth; miscarrying or having a termination; however, if you spend more than three months totally disabled, from the date your pregnancy ends, your period of total disability will start at the end of that three months.

We will not pay any benefits for anything excluded in the Policy Schedule.

#### WHAT ARE THE CHARGES?

All charges applicable to the Business Expenses Plan are fully described in this section. ING Life Limited undertakes not to apply any other charges without your specific consent.

Included in your premium amount is a policy fee. The policy fee will be adjusted each year by the Indexation Factor. Additional government charges may apply.

#### See section 10 Income Protection Portfolio Policy Terms.

Current Policy Fees*	Fee
Annual policy fee	\$56.20

\* For policies starting after 28 February 2003, these amounts will be adjusted by the Indexation Factor.

See section 10.3 Income Protection Portfolio Policy Terms.

If premiums are paid by instalment, an additional charge (loading) is levied to cover the cost of administration.

Payment Frequency	Loading
Annual	no loading
Half-yearly	3%
Monthly	5%

If you add the Business Expenses Plan to another Income Protection Portfolio policy you will be charged only one policy fee.

#### See section 10 Income Protection Portfolio Policy Terms.

An additional charge of 5% of the annual premium applies if the sum insured is less than \$2,500 per month.

#### **Processing Fees**

If you have nominated to pay your premium or instalment premium by direct debit or credit card the following ING processing fees will also apply:

- For direct debits with your bank or financial institution account, a processing fee applies each time we lodge a debit (currently 14 cents).
- If the direct debit payment is dishonoured by your nominated bank or financial institution or the payment from your nominated credit card is not processed by your card provider we charge a fee of \$7.00.

**Note:** If you are paying by DDR or credit card it is important that you tell us about any changes to your account or card details. You can contact us on 133 667 to update your account or card details. We may increase these processing fees by prior written notice to the policy owner.

#### TAXATION

Business Expenses Plan premiums paid by self-employed people may be tax deductible under section 8-1 of the Income Tax Assessment Act 1997. Benefits paid to you at the time of claim are assessed as part of your normal taxable income.

The taxation considerations expressed in this statement are based on our view of the law in force on 30 June 2002 and its interpretation by the courts and Commissioner of Taxation. The law may change and affect the taxation implications of the policy for you.

Individual circumstances differ and therefore you should seek professional advice on your own taxation position in relation to the deductibility of your premiums and the taxation treatment of an assignment of the policy or any benefits paid by us.

See page 39 of this Customer Information Brochure for details.

#### **GST Implications**

This Business Expenses Plan policy is 'input taxed' for GST purposes. This means that no GST is payable on the premium you pay.

#### **COOLING-OFF PERIOD**

If your application for a Business Expenses Plan policy is accepted, we will send you a Policy Schedule as evidence of the contract of insurance. You have 14 days to check the details to ensure that the policy meets your needs. This is called the cooling-off period.

You may cancel the policy during this period by giving us notice, in writing, and by returning the Policy Schedule. If you do this, we will refund any money you have paid.

#### **IMPORTANT INFORMATION ABOUT THIS POLICY**

If your application is accepted, you will be sent the Policy Schedule. Please read the Policy Schedule carefully and retain it for future reference.

Other important information commences on page 39 of this Customer Information Brochure.

#### **CUSTOMER CONCERNS**

Procedures for handling customer concerns are outlined on page 46 of this Customer Information Brochure.

#### HOW TO APPLY

You can apply for a Business Expenses Plan policy using the Application Form accompanying this Customer Information Brochure. Your application must be assessed and accepted by ING Life Limited and your policy premium paid, before we can provide you with written confirmation that you have cover.

When completing an Application Form, you should ensure that you fully understand your Duty of Disclosure.

## **Other Information**

#### **ABOUT YOUR POLICY**

The Policy Schedule we send you if we accept your application should be read carefully and retained with this brochure.

When completing an Application Form, you should ensure that you fully understand your Duty of Disclosure. You will be sent a renewal notice shortly before the renewal date each year showing the current policy details, changes to the fees and charges or other relevant matters occurring during the year.

### **Taxation**

#### LEADING LIFE AND RECOVERY CASH

The taxation considerations are based on our view of the law in force as at 30 June 2002 and its interpretation by the courts and the Commissioner of Taxation. The law may change and affect the taxation considerations for you. The table below provides general information on the possible taxation consequences of various events in relation to the Leading Life and Recovery Cash policies. However, as individual circumstances may differ, you should seek professional advice on your own taxation position.

The Leading Life and Recovery Cash policies are 'input taxed' for GST purposes. This means that GST is not payable on policy premiums.

LIFE COVER	
POLICY OWNER	DEATH – TAXATION CONSEQUENCE
Self	The premium paid by the policy owner is not tax deductible and benefits paid under the policy are, with one exception, generally not assessable to income tax. The exception is where the owner was not the original owner of the policy and consideration was paid to obtain ownership of the policy. In those circumstances, the benefits paid will be assessable to capital gains tax.
	Generally, where an employer pays the premium on behalf of the policy owner, the premium is tax deductible to the employer and fringe benefits tax is payable on the premium. Benefits paid under the policy are paid to the estate of the policy owner and are not assessable to income tax to the employer and no fringe benefits tax is payable.
Superannuation Fund	The premium paid by the superannuation fund is tax deductible and benefits paid under the policy are not assessable to income tax to the fund. The payment of the proceeds by the fund out of the fund is not tax deductible.
	Where the fund pays the amount to a dependant of the deceased, the amount is not subject to income tax provided the amount does not exceed the deceased's 'Pension Reasonable Benefit Limit' (PRBL). Amounts in excess of the PRBL are assessable to income tax at the highest marginal rate of tax.
	Where the fund pays the amount other than to a dependant of the deceased, the amount is an Eligible Termination Payment (ETP). Amounts up to the deceased's PRBL are subject to concessional tax treatment as an ETP subject to a maximum rate of tax on the post-June 1983 taxed component of 15% or untaxed component of 30%. Amounts in excess of the PRBL are assessable to income tax at the highest marginal rate of tax.
<b>Employer</b> (over the life of an employee)	Generally, the premium paid by the employer is tax deductible and fringe benefits tax is payable on the premium. Benefits paid under the policy are assessable to income tax to the employer. The payment of the proceeds by the employer to the estate of the employee is tax deductible.
	Where the recipient is a dependant of the employee, the amount is not subject to income tax provided the amount does not exceed the deceased's 'Pension Reasonable Benefit Limit' (PRBL). Amounts in excess of the PRBL are assessable to income tax at the highest marginal rate of tax. Where the fund pays the amount other than to a dependant of the deceased, the amount is an Eligible Termination Payment (ETP). Amounts up to the deceased's PRBL are subject to concessional tax treatment as an ETP subject to a maximum rate of tax on the post-June 1983 taxed component of 15% or untaxed component of 30%. Amounts in excess of the PRBL are assessable to income tax at the highest marginal rate of tax.

POLICY OWNER	DEATH – TAXATION CONSEQUENCE
Key Person/Buy Sell Business Insurance	As this is a complex area that is impacted by circumstances within individual businesses, it is not possible to summarise the taxation considerations in this publication.
	Please ask your adviser for a copy of our Business Insurance Taxation publication.

#### **TRAUMA BENEFITS**

Recovery Cash has a standard Trauma Benefit. The Trauma Benefit is optional for Leading Life. As individual circumstances may differ, you should seek professional advice on your own taxation position.

POLICY OWNER	SERIOUS TRAUMA EVENT – TAXATION CONSEQUENCE
Self	The premium paid by the policy owner is not tax deductible and benefits paid under the policy are not assessable to income tax. Generally, where an employer pays the premium on behalf of the policy owner, the premium is tax deductible to the employer and fringe benefits tax is payable on the premium. Benefits paid under the policy are paid to the policy owner and are not assessable to income tax to the employer and no fringe benefits tax is payable.
<b>Employer</b> (over the life of an employee)	Generally, the premium paid by the employer is tax deductible and fringe benefits tax is payable on the premium. Benefits paid under the policy are assessable to income tax to the employer. The payment of the proceeds by the employer to (or in respect of) an employee is tax deductible.
	Where the recipient employee is still in employment, the amount is assessable income to the employee and taxed at his/her marginal rate of tax. If paid on termination of employment, the amount is an 'Eligible Termination Payment' (ETP). Amounts up to the employee's 'Reasonable Benefit Limit' (RBL) are subject to concessional tax treatment as an ETP, while amounts in excess of the RBL are assessable to income tax at the highest marginal rate of tax.
Key Person/Buy Sell Business Insurance	As this is a complex area that is impacted by circumstances within individual businesses, it is not possible to summarise the taxation considerations in this publication.
	Please ask your adviser for a copy of our Business Insurance Taxation publication.

Please note: Trauma Benefits are not available under superannuation.

#### TERMINAL ILLNESS AND TOTAL AND PERMANENT DISABLEMENT COVER

Both Leading Life and Recovery Cash provide Terminal Illness Cover. Optional Total and Permanent Disablement protection is also available. The table below provides general information on the possible taxation consequences of various events in relation to terminal illness and the optional Total and Permanent Disablement protection. As individual circumstances may differ, you should seek professional advice on your own taxation position.

POLICY OWNER	TERMINAL ILLNESS AND TPD – TAXATION CONSEQUENCE
Self	The premium paid by the policy owner is not tax deductible and benefits paid under the policy are not assessable to income tax. Generally, where an employer pays the premium on behalf of the policy owner, the premium is tax deductible to the employer and fringe benefits tax is payable on the premium. Benefits paid under the policy are paid to the policy owner and are not assessable to income tax to the employer and no fringe benefits tax is payable.
Superannuation Fund	The premium paid by the superannuation fund is tax deductible and benefits paid under the policy are not assessable to income tax to the fund. The payment of the proceeds by the fund, out of the fund, is not tax deductible. Where the fund pays the amount to a member, the amount is an 'Eligible Termination Payment' (ETP). Amounts up to the member's 'Reasonable Benefit Limit' (RBL) are subject to concessional tax treatment as an ETP, while amounts in excess of the RBL are assessable to income tax at the highest marginal rate of tax. An exception is where the amount (or part of it) qualifies as an 'invalidity payment', which is not assessable to income tax.

POLICY OWNER	TERMINAL ILLNESS AND TPD – TAXATION CONSEQUENCE
<b>Employer</b> (over the life of an employee)	Generally, the premium paid by the employer is tax deductible and fringe benefits tax is payable on the premium. Benefits paid under the policy are assessable to income tax to the employer. The payment of the proceeds by the employer to the disabled employee is tax deductible. Where the recipient is the employee, the amount is an 'Eligible Termination Payment' (ETP). Amounts up to the member's 'Reasonable Benefit Limit' (RBL) are subject to concessional tax treatment as an ETP, while amounts in excess of the RBL are assessable to income tax at the highest marginal rate of tax. An exception is where the amount (or part of it) qualifies as an 'invalidity payment', which is not assessable to income tax.
Key Person/Buy Sell Business Insurance	As business insurance is a complex area that is impacted on by circumstances within individual businesses, it is not possible to summarise the taxation considerations in this Customer Information Brochure.
	Please ask your adviser for a copy of our Business Insurance Taxation publication.

## Taxation

#### >STAND ALONE RECOVERY

#### **TRAUMA COVER**

The taxation considerations are based on our view of the law in force as at 30 June 2002 and its interpretation by the courts and the Commissioner of Taxation. The law may change and affect the taxation considerations for you.

The table below provides general information on the possible taxation consequences of various events in relation to the Trauma policy. However, as individual circumstances may differ, you should seek professional advice on your own taxation position.

The Stand Alone policies are 'input taxed' for GST purposes. This means that GST is not payable on policy terms.

POLICY OWNER	EVENT AND TAXATION CONSEQUENCE
Self	The premium paid by the policy owner is not tax deductible and benefits paid under the policy are not assessable to income tax. Generally, where an employer pays the premium on behalf of the policy owner, the premium is tax deductible to the employer and fringe benefits tax is payable on the premium. Benefits paid under the policy are paid to the policy owner and are not assessable to income tax to the employer and no fringe benefits tax is payable.
Superannuation Fund	Trauma benefits are not available under superannuation.
<b>Employer</b> (over the life of an employee)	The premium paid by the employer is tax deductible and fringe benefits tax is payable on the premium. Benefits paid under the policy are assessable to income tax to the employer. The payment of the proceeds by the employer to (or in respect of) an employee is tax deductible. Where the recipient employee is still in employment, the amount is assessable income to the employee and taxed at his/her marginal rate of tax. If paid on termination of employment, the amount is an 'Eligible Termination Payment' (ETP). Amounts up to the employee's 'Reasonable Benefit Limit' (RBL) are subject to concessional tax treatment as an ETP, while amounts in excess of the RBL are assessable to income tax at the highest marginal rate of tax.
Key Person/Buy Sell Business Insurance	As this is a complex area that is impacted by circumstances within individual businesses, it is not possible to summarise the taxation considerations in this Customer Information Brochure. Please ask your adviser for a copy of our Business Insurance Taxation publication.

## **Taxation**

**INCOME PROTECTION PORTFOLIO** 

INCLUDING:

>INCOME SAFE PLUS

>INCOME COVER

>INCOME SAFE

#### **INCOME PROTECTION**

The taxation considerations are based on our view of the law in force as at 30 June 2002 and its interpretation by the courts and the Commissioner of Taxation. The law may change and affect the taxation considerations for you.

The table below provides general information on the possible taxation consequences of various events in relation to the Income Protection Portfolio policy. However, as individual circumstances may differ, you should seek professional advice on your own taxation position.

POLICY OWNER	EVENT AND TAXATION CONSEQUENCEThe premium paid by the policy owner is tax deductible and benefits paid under the policy are assessable to income tax. Where an employer pays the premium on behalf of the policy owner, the premium is tax deductible to the employer and no fringe benefits tax is payable on the premium. Benefits paid under the policy are paid to the policy owner and are not assessable to income tax to the employer and no fringe benefits tax is payable. The benefits paid to the employee are assessable to income tax.		
Self			
<b>Employer</b> (over the life of an employee)	The premium paid by the employer is tax deductible and no fringe benefits tax is payable on the premium. Benefits paid under the policy are assessable to income tax to the employer. The payment of the proceeds by the employer to an employee is tax deductible. The amount is assessable to income tax to the employee and taxed at the marginal rate of tax.		
Superannuation Fund	The premium paid by the superannuation fund is tax deductible provided that the policy is for temporary disablement and benefits payable under the policy are limited to two years or less.		
	Benefits paid to the fund under the policy are not assessable to income tax to the fund. The payment of the proceeds by the fund, out of the fund, to the member is not tax deductible. The amount is assessable to income tax to the member and taxed at the marginal rate of tax.		
Key Person/Buy Sell Business Insurance	As this is a complex area that is impacted on by circumstances within individual businesses, it is not possible to summarise the taxation considerations in this Customer Information Brochure.		
	Please ask your adviser for a copy of our Business Insurance Taxation publication.		
BUSINESS EXPENSES PLAN			
POLICY OWNER	EVENT AND TAXATION CONSEQUENCE		
Self	The premium paid by the policy owner is tax deductible and benefits paid under the policy are assessable to income tax.		

## Leading Life through our MasterFund

If you have arranged your Leading Life policy through superannuation and you don't have your own fund, you will join the MasterFund. This information is relevant to you.

#### THE MASTERFUND

The ING MasterFund ( the 'MasterFund') is a regulated superannuation fund under the Superannuation Industry (Supervision) Act 1993 (SIS). SIS controls the operation of superannuation funds in Australia. This legislation provides members with protection and provides standards in the management of superannuation funds. Trustees must adhere to these standards. Non-compliance with these standards results in penalties levied on the Trustee. As this MasterFund is offered to the public, the Trustee must be an approved trustee licensed by the Australian Prudential Regulation Authority (APRA).

#### TRUST DEED

The MasterFund is a superannuation trust fund. This means that the MasterFund is controlled by a Trust Deed. The Trust Deed is a document that governs the operation of the MasterFund and contains details of all the rules of operation and the benefits payable from the MasterFund. The Trust Deed and rules governing the MasterFund and any amendment will apply to the Trustee to comply with the SIS legislation. The aim of this information is to describe the main points of the MasterFund. However, the Trust Deed is the final authority on all questions relating to the MasterFund. A copy of the Trust Deed may be obtained by contacting Client Services on 133 667.

#### ELIGIBILITY TO JOIN THE MASTERFUND

Membership of the MasterFund is open to all gainfully employed persons which includes a person who is employed, self-employed or those receiving eligible spouse contributions. The benefits under the MasterFund are those payable under your policy – on death or if selected, the optional total and permanent disability benefit.

#### **MEMBERS AGED UNDER 70 YEARS**

Contributions may be made to the MasterFund in respect of people satisfying any one of the following circumstances:

- Gainfully employed (includes self-employed) persons working at least 10 hours each week;
- Persons who have ceased gainful employment within the last two years and are under 65 years of age;
- Persons who are suffering ill health (physical or mental) which prevents them from being gainfully employed in the gainful employment that the person was engaged in prior to the onset of ill health and are under 65 years of age;
- Eligible spouse contributions made in order to provide super benefits for the individual's spouse or the dependants of that spouse.

- Children under the age of 18 years. The limit of these contributions is \$3,000 per three-year period.
- Persons under 65 years of age who are on authorised leave from an employer for the following reasons:
- (a) the leave is for purposes of raising children of whom the member is a parent, or for whom he or she has assumed responsibility as a parent; and
- (b) he or she has been on that leave for less than seven years consecutively; and
- (c) he or she has a statutory or contractual right to resume employment at the end of the leave; and
- (d) he or she was a member of the MasterFund immediately before going on the leave.

Authorised leave means leave that is approved by the member's employer or authorised by law or by an agreement or award made by a Tribunal.

• A person who is entitled to a first child tax offset (Baby Bonus) and the contributions are made within one year after the person is notified of their entitlement to the Baby Bonus.

#### **MEMBERS AGED OVER 70 YEARS**

Where a member continues to work for more than 10 hours each week, they are entitled to retain their funds within superannuation. They can generally only contribute compulsory contributions to the MasterFund, but there is no statutory obligation for them to withdraw their accrued entitlement.

#### SUPERANNUATION CONTRIBUTIONS EXTENDED TO AGE 75

From 1 July 2002, personal undeducted superannuation contributions can be made by a person who is gainfully employed for more than 10 hours each week, until age 75 (an increase from the previous age restriction of 70 years).

#### **DEATH BENEFITS**

In the event of the death of the member, the death benefit may be paid to the member's dependants or to the member's legal personal representative or a combination of both.

- A 'dependant' is defined as either of the following:
- a spouse, widow, widower; or
- a child of a member (regardless of the child's age and whether he or she is financially dependent on you or not) ('Child' means any child of a member and includes an adopted child, a step child and an ex-nuptial child); or
- any other person who, in the opinion of the Trustee, was dependent on the member at the date of death;
- or any other person who, in the opinion of the Trustee, the member had a legal or moral obligation to support at the date of death.

A same sex partner is not recognised as a spouse under the Trust Deed or under superannuation laws. Members wishing to provide for same sex life partners should complete a Nomination of Beneficiaries form and nominate their life partner as a dependant (bearing in mind that under the definition of dependant, the Trustee can look at the whole of the circumstances including financial interdependency between partners). The member should also make a will and confirm intentions in the will.

The ING MasterFund gives you the following options in relation to your death benefit nominations:

- a Binding Nomination;
- a Preferred Beneficiary (Non-Binding) Nomination.

#### 1. If you make a Binding Nomination

A Binding Nomination means that you choose who will receive your superannuation benefit (provided that person fits the definition of 'dependant') in the event of your death. The Trustee must pay your benefit according to your nomination provided that the following requirements set out in the superannuation laws are complied with:

- The nominated person fits the definition of 'dependant' or is your legal personal representative;
- The nomination is current, i.e. the form containing the nomination has been confirmed or amended within three years after the date it was first signed or last confirmed or amended by the member;
- The nomination is in writing and is signed and dated by the member in the presence of two witnesses aged over 18, neither of whom is a nominated beneficiary;
- The nomination contains a declaration, signed and dated by the witnesses, stating that they were present when the member signed the form;
- The allocation of the death benefit among the nominees is clear;
- The member has read this Customer Information Brochure to enable him/her to make an informed decision in making the Binding Nomination.

It is important to note that if there is any item of information which is not clear on a member's death benefit nomination then the Trustee will seek written clarification from the member.

#### Legal Personal Representative

If you nominate your legal personal representative then it will be paid to your executor if you have a will or an administrator if you do not have a will. It is important to note that there can be different taxation consequences if there is a payment to the estate or to an administrator, compared to payments to dependants. This will depend on the circumstances of the estate and your dependants.

#### Expiry/Revocation of the Nomination

If you revoke a Binding Nomination and:

- do not make a fresh Binding Nomination; or
- do not update your Binding Nomination after the three-year period; or
- your Binding Nomination is no longer valid;

then the benefit, subject to the discretion of the Trustee, may be paid to your dependants or to your legal personal representative or to a combination of both.

If you wish to amend or revoke your nomination, a Binding Nomination form must be signed and dated by you in the presence of two witnesses aged over 18, neither of whom is a nominated beneficiary.

If you wish to confirm your Binding Nomination, all you need to do is to fill out, sign and date a Binding Nomination form.

#### 2. Preferred beneficiary (Non-Binding) Nomination

This means that while you may nominate a dependant, the Trustee has the final say as to who should get the death benefit.

The Trustee may consider your nominations but is not bound to follow them when making the decision to pay the benefit.

The Trustee has the discretion to pay to any of your dependants or to your legal personal representative or a combination of both. In doing so the Trustee will look at the whole of the circumstances in making its decision.

It is important to note the following:

• a Non-Binding Nomination will not override a previous, valid Binding Nomination.

• if you have already made a Binding Nomination you must revoke it first and then make a Non-Binding Nomination

#### TOTAL AND PERMANENT DISABLEMENT

If your policy has the optional total and permanent disability benefit, then under the superannuation law, the Trustee may only release a Total and Permanent Disablement insurance benefit paid to the Trustee by an insurer, where the Trustee is reasonably satisfied that the member is unlikely, because of ill-health, ever again to engage in gainful employment for which the member is reasonably qualified by education, training or experience. If the Trustee is unable to release your benefit then any proceeds will be credited to your account in the MasterFund and paid when you meet a condition of release.

## **Statutory Funds**

#### LEADING LIFE

The premium will be placed in our Statutory Fund No.1 and the policy will be written in this Fund unless the policy owner is a Trustee of a Superannuation Fund, in which case the premiums will be placed in our Statutory Fund No.3 and the policy will be written in that Fund.

#### **RECOVERY CASH AND STAND ALONE RECOVERY**

The premium will be placed in our Statutory Fund No.1 and the policy will be written in this Fund.

#### **No Surrender Value**

The benefits under these policies do not include an investment income or accruals component from the investment of your premium. The policy has no surrender value.

#### **INCOME PROTECTION PORTFOLIO**

#### including:

>INCOME SAFE PLUS

#### >INCOME COVER

#### >INCOME SAFE

#### >BUSINESS EXPENSES PLAN

The premium will be placed in our Statutory Fund No.1 and the policy will be written in this Fund.

#### **No Surrender Value**

The benefits under these policies do not include an investment income or accruals component from the investment of your premium. The policy has no surrender value.

#### DIRECT DEBIT SERVICE AGREEMENT

#### **1. Debiting Your Account**

- 1.1 By signing a Direct Debit Request, you have authorised us to arrange for funds to be debited from your account. You should refer to the Direct Debit Request and this agreement for the terms of the arrangement between us and you. You should not sign a Direct Debit Request (or if you have already done so prior to the receipt of this agreement, you should let us know that you wish it to be revoked) unless you have read and understood this agreement and agree to be bound by its terms.
- 1.2 We will only arrange for funds to be debited from your account as authorised in the Direct Debit Request.
- 1.3 If the debit day falls on a day that is not a business day we may direct your financial institution to debit your account on the following business day.

#### 2. Changes Made By Us

2.1 We may vary any details of this agreement or a Direct Debit Request at any time by giving you at least fourteen (14) days notice.

#### 3. Changes by You

- 3.1 Subject to 3.2 and 3.3, you may change the arrangements under a Direct Debit Request by contacting us on 133 667 or writing to ING Life Limited, GPO Box 4148, Sydney NSW 2001.
- 3.2 If you wish to stop or defer a debit payment you must notify us in writing at least ten (10) business days before the next debit day. This notice should be given to us in the first instance.
- 3.3 You may also cancel your authority for us to debit your account at any time by giving us ten (10) business days notice in writing before the next debit day. This notice should be given to us in the first instance.

#### 4. Your Obligations

- 4.1 It is your responsibility to ensure that there are sufficient clear funds available in your account to allow a debit payment to be made in accordance with the Direct Debit Request.
- 4.2 If there are insufficient clear funds in your account to meet a debit payment:
  - (a) you may be charged a fee and/or interest by your financial institution;
  - (b) you will incur fees or charges imposed or incurred by us; and
  - (c) you must arrange for the debit payment to be made by another method or arrange for sufficient clear funds to be in your account by an agreed time so that we can process the debit payment.
- 4.3 You should check your account statement to verify that the amounts debited from your account are correct.
- 4.4 If we are liable to pay goods and services tax ('GST') on a supply made in connection with this agreement, then you agree to pay us on demand an amount equal to the consideration payable for the supply multiplied by the prevailing GST rate. You should also be aware of your obligations under section 6 of this agreement.

#### 5. Dispute

- 5.1 If you believe that there has been an error in debiting your account you should notify us directly on 133 667 or write to ING Life Limited, GPO Box 4148, Sydney NSW 2001.
- 5.2 If we conclude as a result of our investigations that your account has been incorrectly debited we will respond to your query by arranging for your financial institution to adjust your account (including interest and charges) accordingly. We will also notify you in writing of the amount by which your account has been adjusted.
- 5.3 If we conclude as a result of our investigations that your account has not been incorrectly debited we will respond to your query by providing you with reasons and any evidence (if we deem it appropriate) for this finding.

5.4 Any queries you may have about an error made in debiting your account should be directed to us in the first instance so that we can attempt to resolve the matter between us and you. If we cannot resolve the matter you can still refer it to your financial institution which will obtain details from you of the disputed transaction and may lodge a claim on your behalf.

#### 6. Accounts

- 6.1 You should check:
  - (a) with your financial institution whether direct debiting is available from your account as direct debiting is not available on all accounts offered by financial institutions;
  - (b) your account details which you have provided to us are correct by checking them against a recent account statement; and
  - (c) with your financial institution before completing the Direct Debit Request if you have any queries about how to complete the Direct Debit Request.
- 6.2 You should ensure you comply with section 6.1 above, as we shall not be liable to you for any loss or damage you may suffer as a result of you providing us with incorrect details of your account (or other incorrect information) in the Direct Debit Request; and you will indemnify us should we suffer any loss or damage as a result of incorrect details or information provided by you.

#### 7. Confidentiality

- 7.1 We will keep any information (including your account details) in your Direct Debit Request confidential. We will make reasonable efforts to keep any such information that we have about you secure and to ensure that any of our employees or agents who have access to information about you do not make any unauthorised use, modification, reproduction or disclosure of that information.
- 7.2 We will only disclose information that we have about you:
  - (a) to the extent specifically required by law; or
  - (b) for the purpose of this agreement (including disclosing information in connection with any query or claim).

#### 8. Notice

8.1 If you wish to notify us in writing about anything relating to this agreement you should write to:

ING Life Limited GPO Box 4148 Sydney NSW 2001

- 8.2 We will notify you by sending a notice in the ordinary post to the address you have given us.
- 8.3 Any notice will be deemed to have been received five (5) business days after it is posted.

#### DEFINITIONS

**'account'** – the account held at your financial institution from which we are authorised to arrange for funds to be debited.

**'agreement'** – this Direct Debit Request Service Agreement between you and us.

**'business day'** – a day other than a Saturday or Sunday or a public holiday listed throughout Australia.

'debit day' - the day that payment by you to us is due.

'debit payment' - a particular transaction where a debit is made.

'direct debit request' – the Direct Debit Request (DDR) between you and us.

**'us' or 'we'** – ING Life Limited ABN 33 009 657 176 whom you have authorised by signing a Direct Debit Request.

'you' - the customer who signed the Direct Debit Request.

**'your financial institution'** – is the financial institution where you hold the account that you have authorised us to arrange to debit.

#### **CUSTOMER CONCERNS**

If the policy owner or beneficiary has any concerns or a complaint about any of these policies, please refer them to us. We pride ourselves in our customer service and we will endeavour to solve your concerns quickly and fairly. Customer concerns should be directed to:

The Consumer Affairs Officer ING Life Limited GPO Box 75 Sydney NSW 2001

Phone 133 667 Fax 02 9234 8095

In the unlikely event that any concerns are not resolved to your satisfaction, you may contact the Financial Industry Complaints Service Limited. The Service is independent and industry sponsored and has been set up to advise and assist customers. If unresolved, at Case Manager level, the Panel of the Service can make a determination that is binding on us.

Concerns to the Financial Industry Complaints Service Limited can be directed to:

The Manager Financial Industry Complaints Service Limited PO Box 579 Collins Street West Melbourne VIC 8007

Phone 03 8623 2000 Toll-Free 1300 780 808

#### **CLIENT INFORMATION SYSTEM**

ING's Client Information System has been designed to recognise the total relationship a customer has with the ING Group by holding information about all of our customers in the one centralised system.

Benefits will include providing you with more appropriate information, better handling of your enquiries and increased efficiency.

To enable this to happen, we will automatically transfer details of you, your policy, transactions and your intermediary to our central Client Information System. This information will be available to all subsidiaries of ING Australia Pty Ltd (ABN 60 000 000 779) and the ING Bank (Australia) Limited (ABN 24 000 893 292).

Should you not wish to have your details added to our central Client Information System, please contact the Customer Service Centre on 133 667.

### **Board of Directors**

CHAIRMAN A.R. Bera

#### MANAGING DIRECTOR

R.J. Wylie

#### DIRECTORS

E.F.G. Kupper

D.M. Gonski

P.J.O. Hawkins

P.C. McMahon

P.R. Shirriff

P.A. Smyth

K.L. Wilson

## About ING

ING's global strength and expertise enable us to help grow and protect your wealth.

#### ING AUSTRALIA

ING Australia is a funds management and life insurance joint venture between ING Group and ANZ Bank. ING Group owns 51% of the joint venture and ANZ Bank owns 49%. ING Australia has more than \$38 billion in assets under management and over 2,000 staff.

ING Australia provides a broad range of financial products and services through an extensive network of professional financial advisers, financial institutions and master funds.

#### ING GROUP

ING Group is one of the world's largest investment, banking and insurance groups with more than 50 million customers, \$800 billion in assets under management, 110,000 staff and operations in 65 countries. ING Group's global head office is in Amsterdam, The Netherlands, with operational headquarters around the world including Sydney.

## >>It's your future. Protect it with ING...//

### **ING Privacy Statement**

ING is committed to ensuring the confidentiality and security of your personal information. The ING Privacy Policy detailing our handling of your personal information is available on request. You may request access to information held by us about you, your policy(ies) and any other ING products or services which you may hold by contacting the ING Privacy Officer.

Please assist us by contacting our customer service centre if any of your personal information is incorrect, has changed or requires updating.

In order to undertake the management and administration of your life risk policy, it may be necessary for us to disclose your personal information to certain third parties. Unless you consent to such disclosure we will not be able to process this application or administer your policy. The types of organisations to whom we may need to disclose your personal information include:

- Doctors or other medical services for the purpose of assessing your application or claim;
- Organisations undertaking assessment of claims;
- Reinsurance organisations for the purpose of underwriting your application and assessing claims;
- Organisations undertaking compliance reviews of our financial advisers or reviews of the accuracy and completeness of our information;
- Organisations providing mailing services, maintenance of our information technology systems, and printing of our standard documents and correspondence.

We will disclose your personal information to the Adviser you have nominated to represent you for the purpose of providing advice and ongoing service in the management and administration of your application, policy and claim. Should you wish to amend or withdraw your authority for your Adviser to act on your behalf, please notify us in writing.

Where you wish to authorise other parties to act on your behalf to receive information and/or undertake transactions, please notify us in writing.

We will only disclose your personal information to these organisations to enable them to undertake specified management and administration services. Your health information will only be disclosed to providers such as doctors, reinsurers and assessors who are directly involved in underwriting your policy or the assessment of any claim. Your health information will not be disclosed by ING for any other purpose. ING Life Limited and other members of the ING Group may use your personal information to advise you about other ING products or services. You may elect not to receive such information by ticking the box on page 18 of the Application Form accompanying the Customer Information Brochure. Alternatively, you can contact us any time on 133 667.

If you have any further questions you would like answered about privacy, please write to us or contact us at:

ING Privacy Officer GPO Box 75 Sydney NSW 2001

Phone 02 9234 8111 Fax 02 9299 3979 Email privacy@ing.com.au

Please note that all documentation relating to the policy is sent to the policy owner.

### **ING Processing Information**

#### While we process your application...

We are required to hold monies that are paid by cheque to us in a trust account until we can process them if we are unable to process them immediately. This is generally for a short time. If any interest is payable by our bank on this account, we will retain this to meet bank fees and bank administrative costs we incur in operating the account.

If you add to your cover at a later stage we may be required to hold any additional monies in this account.

#### After we issue your policy, you should know about...

#### Confirmation of transactions

ING generally confirms your transactions, when we process them, by issuing you with a letter of confirmation or Policy Schedule. Customers can get confirmation of a transaction at any time.

You can call our Customer Service Centre on 133 667, to request information on your policies over the phone or ask for written confirmation to be sent to you.

## **Important Statements about the Application**

#### The policy owner(s) and life insured are required to read this page before signing the Application Form

By completing the Application Form the policy owner and life insured\* :

#### **CONFIRMS**:

- 1. Each of them has **received the Customer Information Brochure** dated 1 September 2002 and relevant policy terms for the policy/ies applied for and that the decision to apply for this insurance is based on this material.
- 2. Each of them has **read and understood** the questions in the **Application Form.**
- 3. The signatures in the Application Form are the **true signatures** of each of them.

#### ACKNOWLEDGES:

4. The **Duty of Disclosure** to ING Life Limited ABN 33 009 657 176 ('ING Life') and the obligation on the policy owner and life insured to disclose any matter material to the decision of ING Life whether to issue a policy and what terms and conditions to offer.

It continues until ING Life has issued the policy.

- 5. Each statement is true and complete in relation to this insurance including statements made:
  - to ING Life;
  - to any other person in relation to this insurance;
  - in the Application Form even if it has partly or wholly been written by someone other than the policy owner or life insured.
- ING Life will rely on the statements made in this Application Form, to other persons in relation to this insurance, and the life insured's Personal Statement in deciding whether to issue a policy and what terms and premium to offer.
- 7. ING Life will have no liability until it issues the policy.

#### **AUTHORISES:**

- 8. Any medical practitioner or other professional to disclose any information that they may possess about the life insured to ING Life in relation to this insurance or any claim under it.
- 9. **ING Life to approach** any person named in the Application Form:
  - to verify any aspect of it; and
  - to disclose any information that they may possess about the policy owner or life insured to ING Life.
- \* If you are applying for Leading Life through the ING MasterFund only the signature of the life insured is required.

#### LEADING LIFE THROUGH THE ING MASTERFUND

By completing the Application Form the life insured confirms to ING Custodians Pty Limited ABN 12 008 508 496, the Trustee of the ING MasterFund ('MasterFund'), that he/she:

- 1. Applies to join the MasterFund.
- 2. Agrees to be bound by the rules of the MasterFund and has read the information on page 43.
- 3. Understands that payments to and from the MasterFund may only be made in accordance with the rules governing the MasterFund.
- 4. Acknowledges that the Application Form together with any statement made by me will be relied upon by the Trustee of the MasterFund and declares that he/she has not witheld any material information in connection with the Application Form.
- 5. Understands that the Trustee will be free from all liability until the Application Form has been accepted and the Policy Schedule is issued.

#### TAX FILE NUMBER (TFN) NOTIFICATION

We are required to tell you the following details before you provide your TFN. Your TFN is confidential, and you should know the following before you decide to provide it to us:

- the Trustee is authorised to collect your TFN under the Superannuation Industry (Supervision) Act 1993 and the Privacy Act 1988;
- if you do provide your tax file number to us, we will only use it for legal purposes. This includes finding or identifying your superannuation benefits where other information is insufficient, calculating tax on any eligible termination payment (ETP) you may be entitled to, and providing information to the Commissioner of Taxation;
- if you do provide your TFN to us, we may provide it to the trustee of another superannuation fund or a Retirement Savings Account (RSA) provider where the trustee or RSA provider is to receive your transferred benefits in the future. We will not pass your TFN to any other fund if you tell us in writing that you do not want us to pass it on. We may also give it to the Commissioner of Taxation. Otherwise your TFN will be treated as confidential;
- we may quote your TFN to the Australian Taxation Office (ATO) when reporting details of contributions for the purposes of the Superannuation Contributions Tax (Surcharge);
- you are not required to provide your TFN. Declining to quote your TFN is not an offence. However, if you do not give us your TFN, either now or later:
- you may pay more tax on your benefits than you have to (you will get this back at the end of the financial year in your income tax assessment);
- it may be difficult to locate or amalgamate your superannuation benefits in the future;
- a surcharge may apply to your superannuation contributions. In some circumstances the surcharge may be reclaimed through the ATO;
- the purposes for which we can use your TFN and the consequences of not providing it may change in the future as a result of changes to the law.

#### SPOUSE CONTRIBUTIONS

Contributions on behalf of your spouse, will only be accepted if:

- your spouse (see page 43) is under 65 years of age (or less than 75 if gainfully employed for at least 10 hours per week);
- the contribution has been made from after tax income; and
- you will not be claiming a tax deduction for the payment.

The contribution will be treated as an undeducted contribution. Once the contribution has been receipted by the MasterFund, you will no longer have control over the payment or any benefit arising from the contribution and it can generally not be repaid to you at any time in the future. The contribution is preserved and benefits arising from the contribution may only be paid if a condition of release is satisfied in accordance with the superannuation laws.

## Interim Accidental Insurance Cover Certificate for ING Leading Life, Recovery Cash and Stand Alone Recovery Only

ING Life Limited ABN 33 009 657 176 can provide the policy owner with Interim Accidental Insurance Cover ('Interim Cover') on the life insured, subject to the following terms.

#### **INTERIM COVER EVENTS**

Interim Cover is available for the following events:

Product	Accidental Death	Accidental TPD	Accidental Trauma
Leading Life	1	✓ but only if TPD selected on the Application Form	✓ but only if Trauma selected on the Application Form
Recovery Cash	1	✓ but only if TPD selected on the Application Form	1
Stand Alone Recovery	not available	not available	✓

#### The cover is provided at no cost.

Interim Cover is in respect of the Interim Cover Event applicable to the product applied for on the Application Form but only where the Interim Cover Event is caused directly and solely by violent, accidental, external and visible means.

'Life insured' means the person(s) named as the life insured in the Application Form. 'Policy owner(s)' means the person(s) named in the Application Form as the policy owner(s).

Interim cover is only available if the life insured is aged between 16 and 60 years.

#### Level of Benefit

The level of benefit for the event will be whichever is the lesser amount of:

- (i) \$1,000,000 for Accidental Death, \$500,000 for Accidental TPD or \$500,000 for Accidental Trauma; or
- (ii) the total of the sum(s) insured in respect of the Application Form for Leading Life, Recovery Cash or Stand Alone Recovery and all other pending applications with ING Life Limited in respect of each life insured in respect of the benefit applied for in the Application Form for which the Interim Cover Event is applicable under this Interim Cover; or
- (iii) where under its current underwriting rules ING Life Limited would apply a premium loading, the reduced level of benefit the loaded premium would purchase when compared to the standard premium; or
- (iv) where under its current underwriting rules ING Life Limited would offer a lower sum insured to that applied for in the Application Form, the reduced sum insured that would be offered.

The benefit is only ever payable once and for one event only.

#### **Commencement of Interim Cover**

Interim Cover will only commence when:

- 1. A fully completed, signed and dated Application Form; and
- 2. Payment of the first instalment premium;
- is received by ING Life Limited or an authorised ING adviser.

The 'Application Form' means an application form completed in respect of one of the following products contained in the ING World of Protection Customer Information Brochure issued 1 September 2002:

- Leading Life
- Recovery Cash
- Stand Alone Recovery

#### **Conditions of Interim Cover**

Interim Cover does not apply if the cover applied for in the Application Form is to replace existing cover which is still in force, or would normally be declined under ING Life Limited's current underwriting rules.

#### **Duration of Interim Cover**

Interim Cover will automatically cease on the earlier of:

- (i) the date the life insured leaves Australia;
- (ii) the date ING Life Limited accepts the Application Form in respect of the life insured (policy start date);
- (iii) the date the policy owner(s) withdraws the application;
- (iv) the date of cancellation of this Interim Cover;
- (v) the date ING Life Limited declines or defers the application for Leading Life, Recovery Cash or Stand Alone Recovery;
- (vi) the expiration of 90 days from the commencement of the Interim Cover; or
- (vii) the life insured attaining age 60 years.

ING Life Limited may also cancel this Interim Cover at any time by notice to the policy owner.

#### **Exclusions on Interim Cover**

No benefit will be payable in respect of Interim Cover if the Interim Cover Event results directly or indirectly from:

- (i) war or invasion; or
- (ii) an intentional or deliberate self-inflicted act; or
- (iii) engaging in any sport, pastime or occupation which would normally be excluded under ING Life Limited's current underwriting rules or accepted only with a loading; or
- (iv) any condition that the life insured knew about before the commencement of the Interim Cover; or
- (v) any condition for which the life insured consulted a qualified medical practitioner before the date of the Application Form.

#### Claims

The policy owner will have no entitlement to claim under this Interim Cover if this original document is not produced to ING Life Limited at the time of claim.

#### **Interim Cover Event Definitions**

Accidental Death – means death caused directly and solely by violent, accidental, external and visible means during the period of Interim Cover.

Accidental TPD – means directly and solely as a result of violent, accidental, external and visible means during the period of Interim Cover:

- (i) the life insured suffers the permanent loss of use of:
  - two limbs (where 'limb' is defined as the whole hand or the whole foot); or
  - the sight in both eyes; or
  - one limb and the sight in one eye.

#### OR

- (ii) where the life insured is engaged in any business, profession or occupation, whether as an employee or otherwise:
  - (a) the life insured has been absent as a result of injury, from employment, for six consecutive months; and
  - (b) at the end of the period of six months, the life insured is disabled to such an extent as to render the life insured likely never again to be engaged in any gainful business, profession nor occupation for which the life insured is reasonably suited by his/her education, training or experience.

Accidental Trauma – means directly and solely as a result of violent, accidental, external and visible means during the period of Interim Cover the life insured suffers from one of the following accidental trauma events:

**Quadriplegia** – means the permanent and total loss of use of both arms and both legs due to injury.

**Paraplegia** – means the permanent and total loss of use of both arms or both legs resulting from injury.

**Diplegia** – means the permanent and total loss of function of both sides of the body due to injury, but excluding Diplegia Facialis.

Hemiplegia – means the permanent and total loss of function of one side of the body due to injury.

**Major head trauma** – means cerebral injury resulting in neurological deficit causing at least a permanent 25% impairment of whole person function confirmed by a medical practitioner who is a consultant neurologist.

**Severe Burns** – means tissue injury caused by thermal, electrical or chemical agents causing third degree burns to 20% or more of the body surface area as measured by the 'Rule of 9' of the Lund and Browder Body Surface Chart.

**Permanent loss of use of two limbs** – means you suffer the permanent loss of use of two limbs (where 'limb' is defined as the whole hand or the whole foot).

**Blindness** – means the permanent and total loss of sight of both eyes as a result of injury.

The certification of a condition is required by a medical practitioner and must be agreed to by ING Life Limited's medical adviser.

**Medical Practitioner** – this means an appropriate specialist physician who is a registered and qualified medical practitioner in Australia or another country approved by ING Life Limited, who is not the life insured or the policy owner, or a spouse, partner or other immediate family member of the life insured or the policy owner.

Immediate Family Member – means a spouse, defacto spouse, son, daughter, father, mother, father-in-law, mother-in-law or person living with the life insured or policy owner in a domestic living arrangement.

#### POLICY OWNER MUST SIGN AND DATE

This Interim Cover is not valid unless the policy owner signs and dates this document on the same date as the Application Form. If applying through ING Masterfund the Life Insured should sign.

 Name of life insured

 Signature of policy owner
 Date

 Name of ING Life Adviser

# Interim Accidental Total Disability Insurance Cover Certificate for ING Income Protection Portfolio Only

ING Life Limited ABN 33 009 657 176 can provide the policy owner with Interim Accidental Total Disability Insurance Cover ('Interim Cover') on the life insured, subject to the following terms.

#### The cover is provided at no cost.

Interim Cover will pay a benefit if the life insured suffers Accidental Total Disability caused directly and solely by violent, accidental, external and visible means. Before any benefit is payable the life insured must be Accidentally Totally Disabled for longer than the waiting period applied for.

'Life insured' means the person(s) named as the life insured in the Application Form. 'Policy owner(s)' means the person(s) named in the Application Form as the policy owner(s).

Interim cover is only available if the life insured is:

- aged less than 55 years; and
- gainfully employed or self-employed, performing his/her normal duties and in receipt of salary, reward or profit ('at work').

#### Level of Benefit

- The level of benefit will be whichever is the lesser amount of:
- (i) \$5,000 per month;
- (ii) the monthly benefit amount applied for;
- (iii) the benefit amount that would normally be offered based on ING Life Limited's current underwriting rules;
- (iv) the difference between the benefit amount applied for and any existing disability income insurance with ING Life Limited which is to be replaced.

#### **Benefit period**

Interim Cover will only be payable after the waiting period selected on the Application Form for:

- (i) the period of Accidental Total Disability; or
- (ii) six (6) months;

whichever is the lesser.

#### **Commencement of Interim Cover**

Interim Cover will only commence when:

- 1. A fully completed, signed and dated Application Form; and
- 2. Payment of the first instalment premium;
- is received by ING Life Limited or an authorised ING adviser.

The 'Application Form' means an application form completed in respect of any product contained in the ING World of Protection Customer Information Brochure issued 1 September 2002.

#### **Conditions of Interim Cover**

Interim cover does not apply if the cover applied for in the Application Form is to replace existing cover which is still in force, or would normally be declined under ING Life Limited's current underwriting rules.

#### **Duration of Interim Cover**

Interim Cover will automatically cease on the earlier of:

- (i) the date the life insured leaves Australia;
- (ii) the date ING Life Limited accepts the Application Form in respect of the life Insured (policy start date);
- (iii) the date the policy owner(s) withdraws the application;
- (iv) the date of cancellation of this Interim Cover;
- (v) the date ING Life Limited declines or defers the application for any product in the Income Protection Portfolio;
- (vi) the expiration of 90 days from the commencement of the Interim Cover;
- (vii) the life insured attaining age 55 years; or
- (viii) the life ceasing to be at work.

ING Life Limited may also cancel this Interim Cover at any time by notice to the policy owner.

#### **Exclusions on Interim Cover**

No benefit will be payable in respect of Interim Cover if the injury is caused directly or indirectly by:

- (i) war or invasion; or
- (ii) an intentional or deliberate self-inflicted act; or
- engaging in any sport, pastime or occupation which would not normally be covered by ING Life Limited at standard rates; or
- (iv) any condition that the life insured knew about before the commencement of the Interim Cover; or
- (v) any condition for which the life insured consulted a qualified medical practitioner before the date of the Application Form.

#### Claims

The policy owner will have no entitlement to claim under this Interim Cover if this original document is not produced to ING Life Limited at the time of claim.

#### **Interim Cover Definitions**

Accidental Total Disability – means an injury caused directly and solely by violent, accidental, external and visible means during the period of Interim Cover that stops the life insured performing one or more of the duties of his/her regular occupation necessary to produce income as confirmed by a medical practitioner and the life insured is not engaged in his/her regular occupation nor any other gainful occupation.

**injury** – means an accidental bodily injury that first manifests itself during the period of Interim Cover.

**regular occupation** – is the occupation/s in which the life insured is regularly engaged at the time he/she suffers an injury.

**medical practitioner** – is a registered and qualified medical practitioner in Australia or another country approved by ING Life Limited, who is not the life insured or the policy owner, or a spouse, partner or other immediate family member of the life insured or the policy owner.

**immediate family member** – means a spouse, de facto spouse, son, daughter, father, mother, father-in-law, mother-in-law or person living with the life insured or policy owner in a domestic living arrangement.

#### POLICY OWNER MUST SIGN AND DATE

This Interim Cover is not valid unless the policy owner signs and dates this document on the same date as the Application Form.

Name of life insured

Signature of policy owner

Date

Name of ING Life Adviser

**Signature of Adviser** 

Date

#### **CUSTOMER SERVICE CENTRE**

**Phone** 133 667

Postal Address

ING Life Limited GPO Box 4148 Sydney NSW 2001

**Street Address** 347 Kent Street Sydney NSW 2000

**INTERNET ADDRESS** 

www.ing.com.au

#### **STATE OFFICES**

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**Queensland** Level 17 100 Edward Street Brisbane QLD 4000

#### Western Australia

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